

# Chapter Two: Reports

The reports function of CPDMS.net provides lists and tables useful to the registrar in performing routine functions, such as abstracting charts, following patients over time, reporting cancer data to hospital staff and others, and performing quality checks on the data. Please note that incomplete records are NOT included in Reports. From the Reports section of the Main Menu, any of the following may be produced:

## 1. Registry Reports

- a. An accession log for any accession year
- b. A master patient list
- c. A patient abstract, which shows the codes entered for each field and the corresponding translations (where applicable)
- d. Patient mailing labels
- e. A list of records which have been key changed or deleted
- f. Deleted patient accession numbers

## 2. Follow-up Reports

- a. A summary report, which is a count of cases by accession year whose last follow-up contact is not within a specified time frame (i.e., 12 months)
- b. A control list, with the names of all patients whose last follow-up contact is not within the specified time frame (i.e., 12 months)
- c. Mailing labels to the follow-up contact person designated for each patient on the control list
- d. The ACoS follow-up report, with the percentage of analytic cases considered current by ACoS standards (last follow-up contact within 15 months)
- e. The SEER follow-up report, with the percentage of analytic cases considered current by SEER standards for each age group and a list of all patients who need more current follow-up

## 3. Case Counts

- a. An annual summary listing the total number of cases by site group, by sex, and by stage of disease at diagnosis
- b. The SEER summary report, which lists the total number of cases diagnosed in a given time interval by SEER site group, and is further broken down by sex and summary stage
- c. A frequency distribution, listing total number of cases by site, in order of the most frequently seen types of cancer to those least frequently seen
- d. An incidence report, which shows, by site group, the number of new cases diagnosed in a given accession year, as well as the number of deaths due to each type of cancer occurring for those patients accessioned during that given year
- e. Counts by year, showing the number of cases diagnosed for each site group for each year in a specified range

## 4. Quality Assurance (Q/A) Reports

- a. The accession number check finds any missing accession numbers between one and the highest number stored for any given accession year
- b. A case reporting timeliness calculation
- c. Counts for each facility in a multi-facility database over a specified five year period
- d. CoC edits report list to check cases for CoC edits that need to be made

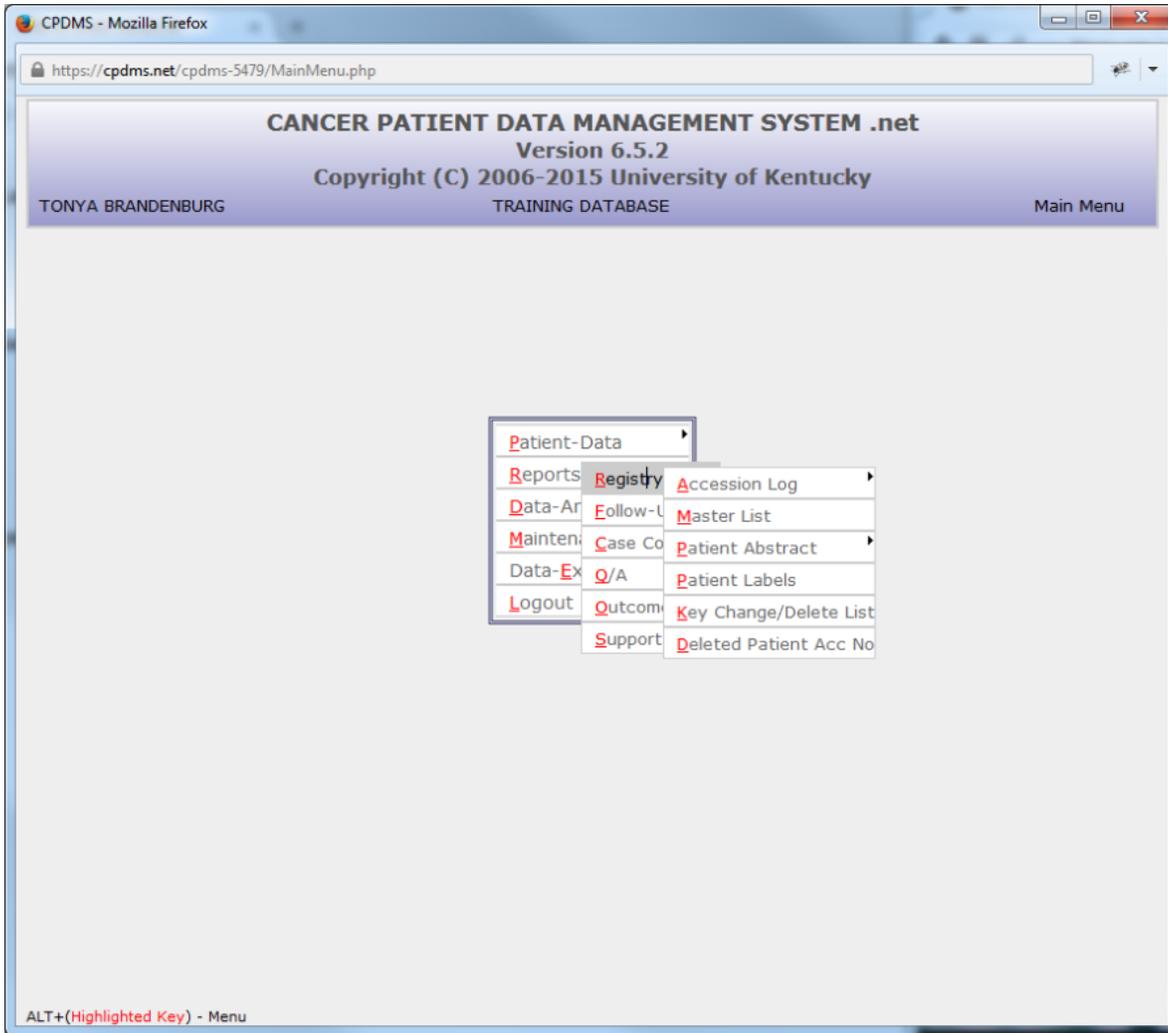
## 5. Outcomes

- a. Cancer Program Practice Profile (CP3R) reports allow facilities to assess their compliance with national standards of treatment recommendations for bladder, breast, cervix, colon, endometrium, gastric, kidney, lung, melanoma, ovarian, and rectal cancer

## 6. Support Files

- a. A physician directory is available numerically by identification number or NPI number, or alphabetically by name
- b. A topography listing is available for all of the ICD-O topography codes by Edition and then in code number order, OR alphabetically by the English description of the topographic site
- c. A histology listing is available for all of the ICD-O histology codes by Edition and then in code number order, OR alphabetically by the English description of the histology
- d. ICD-9-CM and ICD-10 codes may be listed numerically by code number or alphabetically by the English description of the code number's meaning
- e. An institution list includes all Kentucky healthcare facilities, in order numerically by the code number assigned to each or by NPI number, or alphabetically by the name of the institution

To select a specific report from the Main Menu, move the cursor to "Reports" and the submenu will appear:



## 1. Registry Reports

To create a registry report, highlight Registry and then click on the desired type of report within the Registry subcategories.

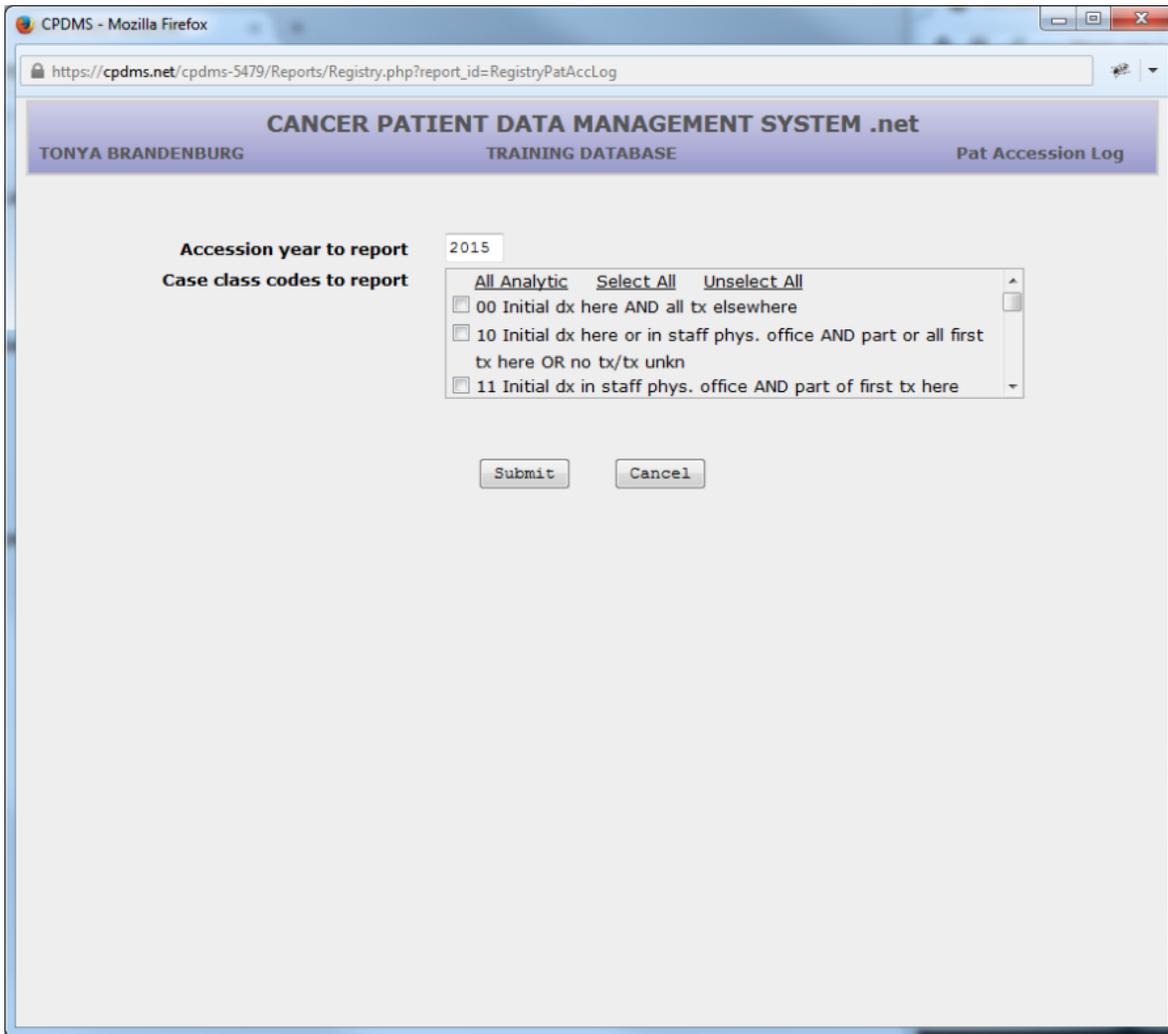
### a. Accession Log

To create this report, highlight "Accession Log" and another submenu appears. The two options indicate what type of headings may appear on an accession log—either Patient Data items or Case Data items.

The Patient Data option includes the headings: Accession Year/Number, Name, Birth Date, Sex, Vital Status, and Chart Number.

The Case Data option includes: Accession Year/Number, Name, Sequence Number, Date of Diagnosis, Class of Case, and Site Group.

Select the desired headings (Patient or Case) and the following screen appears:



Accession year to report defaults to the current year. This field may be overwritten with a different year, or press ENTER to accept the default value and go on to the next field.

Up to five case class codes may be included in the report. Each of the five fields has a Choice List that may be accessed using F4. If all classes are to be included, all five fields may be left blank by pressing ENTER through them.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

An example of a Patient Accession Log with Patient Data is shown below:

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/RegistryAccessLogMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Pat Accession Log

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Report Accession Year: 2010**  
**Report Sorted By: AccYear,AccNo**

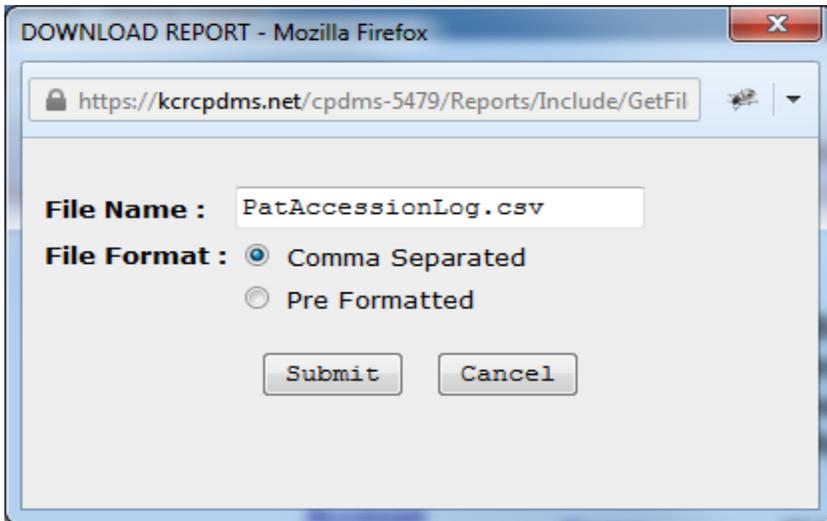
<u>Accessn Year/No</u>	<u>Name</u>	<u>Birth Date</u>	<u>Sex</u>	<u>Vital Status</u>	<u>Chart Number</u>
2010/1	CROSBY,BING Q	05/28/1947	1	0	OWSDESR
2010/2	EARHART,AMELIA L	10/02/1964	2	1	I3YATUB
2010/3	WOO,VIRGINIA F	09/15/1950	2	1	YV7PGJX
2010/4	BLUES,SAMUEL W	03/26/1959	1	1	GBMP4AP
2010/5	BEETLE,HARRY F	10/21/1953	1	1	74C2GN
2010/6	CLODHOPPER,KATHY X	11/15/1955	2	1	HCJXKVG
2010/7	FIELD,SALLY B	02/03/1938	2	0	GRB17ZL
2010/8	DOBROWOLSKI,JOSEPH Q	08/21/1988	1	1	BWTLH00
2010/9	BLOAT,BARRY V	07/27/1956	1	1	VPODRWB
2010/10	BOONE,REBECCA N	01/23/1960	2	1	IIHG00C
2010/11	CLAPP,JAMES B	03/28/1940	1	1	ZAME82L
2010/13	CROUCH,WARNER A	10/02/1942	1	1	AQA3D03
2010/14	FARRELL,JIMMY D	04/04/1951	1	0	W77X1TZ
2010/15	SMITH,JOHN Y	07/08/1950	1	0	NEHJ5L
2010/16	SMITH,MARY U	01/19/1971	1	1	6ADBHM7
2010/17	JOHNSON,BOB P	03/09/1951	1	1	2P1GBIR
2010/18	SOFORTH,SUDIE W	10/01/1946	2	0	IC6V9PY
2010/19	SMITH,KEN B	11/10/1956	1	0	SLZCGQ9
2010/20	FORT,TOM R	07/03/1951	1	0	961F8AX
2010/21	CARTON,CATHY C	01/07/1930	2	1	VFWTT1E

Save    Print    Cancel    Main

The Accession Log may be ordered by Accession Year/Number (the default setting), Patient Name, or Chart Number (fields that can be used to sort are indicated by blue text in the column heading). The sorting criteria may be changed by clicking on the desired field. Clicking once sorts a field in ascending order, while clicking a second time sorts it in descending order. In the above example, the patient log is sorted in ascending order by Accession Year. Clicking on Name will cause the list to re-load and be displayed sorted in ascending order by last name. Clicking again on Name re-orders the list in descending order by last name.

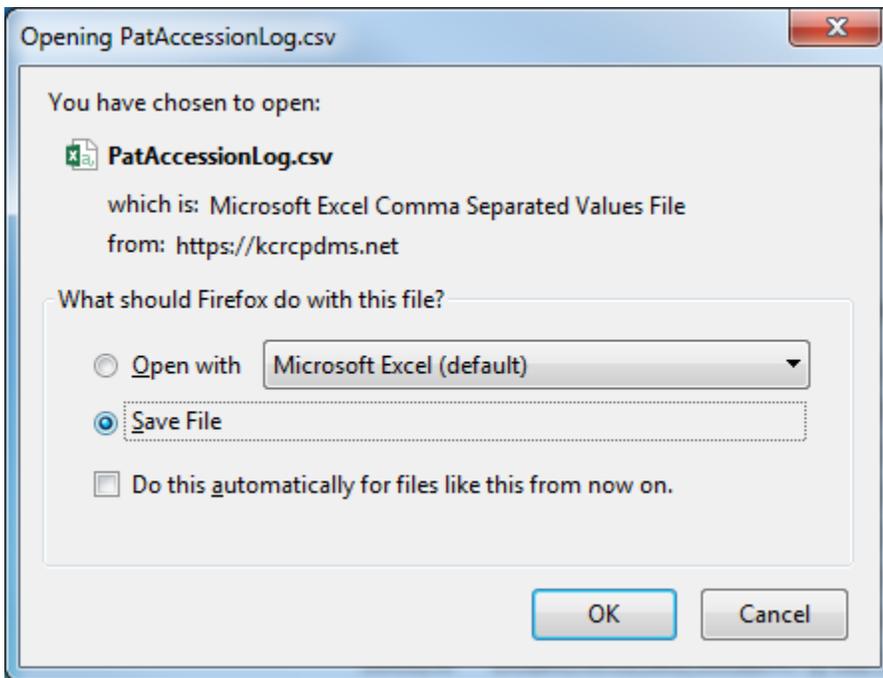
From any report results screen, four options are available—"Save," "Print," "Cancel," and "Main." In order to change the parameters and run the report again, use the "Cancel" button to return to the report criteria screen. Select the "Main" button to return to the Main Menu.

"Save" will download the report to the user's computer or network drive. Word processing or spreadsheet programs may then be utilized to manipulate, save, or print the report. When the "Save" button is selected, a dialog box opens which allows selection of the file format (see below).

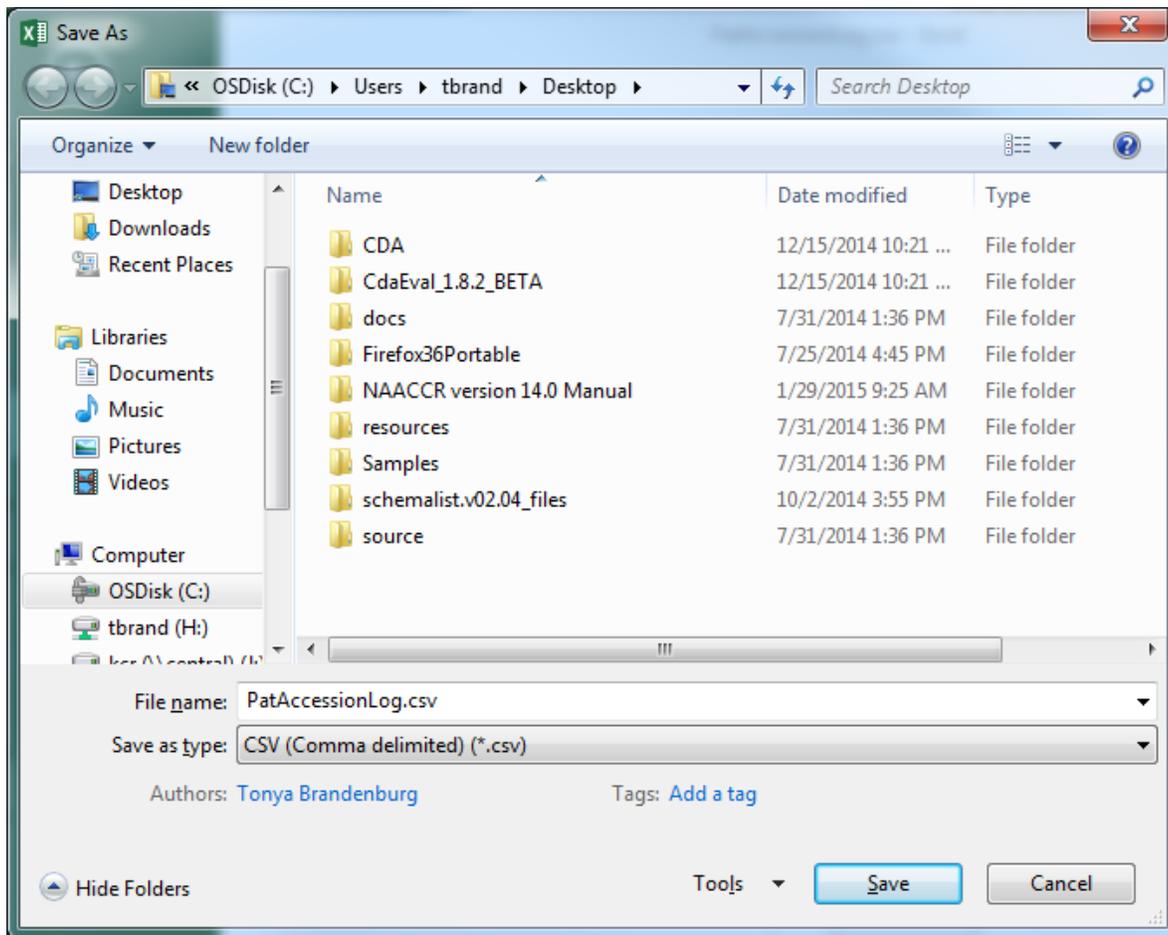


The file may be saved as either a comma separated file or a pre-formatted file. Comma separated files are useful for working with spreadsheet applications such as Excel. Pre- formatted files can be opened with word processing applications such as Word. The file will have a default name based upon the report title; however, this may be overwritten with another name. Once the format and name have been specified, click "Submit" to continue the download process or "Cancel" to escape and return to the report.

The File Download dialog box appears with the option to open or save the file. Always select "Save" rather than "Open."



Next the location in which the file will be saved is specified:



From the "Save in" drop down menu at the top of the box, a location on the local computer or hospital network may be selected. The filename may be edited if desired. Select "Save" to save the file. If the report is saved as a comma separated file (with the file extension .csv), the file may be opened using a spreadsheet application. If it is saved as a pre-formatted file (extension .rpt), use a word processing application to open the file. (Some versions of Word may require a file conversion method to be chosen; select the default Windows option.)

The final option for reports is "Print." When the "Print" button is selected, a printer- friendly version of the report opens in a new window. See below for an example.

CPDMS - Mozilla Firefox

https://krcpdms.net/cpdms-5479/Reports/RegistryAccessLogMaster.php?CaseClass='00'%'2C'10'%'2C'11'%'2C'12'%'2C'13'%'2C'14'%'2C

06/10/2015 01:28 PM

### Pat Accession Log

**TRAINING DATABASE : 0000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Report Accession Year: 2010**  
**Report Sorted By: AccYear,AccNo**

Accessn Year/No	Name	Birth Date	Sex	Vital	Status	Chart Number
2010/1	CROSBY,BING Q	05/28/1947	1	0		OWSDESR
2010/2	EARHART,AMELIA L	10/02/1964	2	1		I3YATUB
2010/3	WOO,VIRGINIA F	09/15/1950	2	1		YV7PGJX
2010/4	BLUES,SAMUEL W	03/26/1959	1	1		GBMP4AP
2010/5	BEETLE,HARRY F	10/21/1953	1	1		74C2GN
2010/6	CLODHOPPER,KATHY X	11/15/1955	2	1		HCJXKVG
2010/7	FIELD,SALLY B	02/03/1938	2	0		GRBI7ZL
2010/8	DOBROWOLSKI,JOSEPH Q	08/21/1988	1	1		BWTLH00
2010/9	BLOAT,BARRY V	07/27/1956	1	1		VPODRWB
2010/10	BOONE,REBECCA N	01/23/1960	2	1		IIHG00C
2010/11	CLAPP,JAMES B	03/28/1940	1	1		ZAME82L
2010/13	CROUCH,WARNER A	10/02/1942	1	1		AQA3D03
2010/14	FARRELL,JIMMY D	04/04/1951	1	0		W77X1TZ
2010/15	SMITH,JOHN Y	07/08/1950	1	0		NEHJ5L
2010/16	SMITH,MARY U	01/19/1971	1	1		6ADBHM7
2010/17	JOHNSON,BOB P	03/09/1951	1	1		2P1GBIR
2010/18	SOFORTH,SUDIE W	10/01/1946	2	0		IC6V9PY
2010/19	SMITH,KEN B	11/10/1956	1	0		SLZCGQ9
2010/20	FORT,TOM R	07/03/1951	1	0		961F8AX
2010/21	CARTOON,CATHY C	01/07/1930	2	1		VTWTTJS
2010/22	OHENRY,SHAMROCK V	04/08/1938	1	0		26TMGC
2010/23	THUNDER,BLACKCLOUD O	12/01/1959	1	0		DI9BI8
2010/24	POLTERGEIST,PAULINE P	04/18/1953	2	0		YLXRIH
2010/25	SMITH,TIM A	02/29/1948	1	1		00KG000

Click on the printer icon in the upper right corner of the screen in order to print the report. A print dialog box opens and the printer, print settings, etc., may be specified. The print version of the report may be abandoned by closing the window.

These four options (Save, Print, Cancel, and Main) are the same for all reports, regardless of type.

#### b. Master Patient List

A Master Patient List may be produced through this option of the Registry reports menu. This report contains all patients in a particular accession year whose names fall within a specified range. The variables printed include name, SSN, accession year/number, diagnosis date, chart number, sequence number, sex, laterality, topography, birth date, date of last contact, and survival status.

To produce this report, select Master Patient List from the Registry Reports submenu and the following screen appears:

CPDMS - Mozilla Firefox

https://kcrpcdms.net/cpdms-5479/Reports/Registry.php?report\_id=RegistryMasterList

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Master Patient List

**Report cases with last names:** A

**through:** Z

**Accession year to report** 2015

**Case class codes to report**

[All Analytic](#)   [Select All](#)   [Unselect All](#)

00 Initial dx here AND all tx elsewhere

10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn

11 Initial dx in staff phys. office AND part of first tx here

Submit      Cancel

Enter the lowest last name (alphabetically) that is to be included in this report, or press ENTER to accept the default value "A." Then type in the highest last name (alphabetically) that is to be included, or press ENTER to accept the default value "Z." Press ENTER to advance the cursor to case accession year. This field defaults to the current year, but may be overwritten with a different year. Hit ENTER and move to Case Class Codes.

Specify up to five Class of Case codes to include in the master list. If all classes are to be included, press ENTER through all five fields to leave these fields blank.

Select "Submit" and the Master Patient List will be generated. An example is shown below:

CPDMS - Mozilla Firefox  
 https://krcrpdms.net/cpdms-5479/Reports/RegistryMasterPat.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Master Patient List

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All**  
**Last Names Between: A And: Z**  
**Report Sorted By: LastName, FirstName**

<u>Name</u> <u>SSN</u> <u>Histology</u>	<u>Acc Yr/Num</u> <u>Diagnosis Date</u>	<u>Chart#</u> <u>Seq</u>	<u>Sex</u> <u>Laterality</u> <u>Topography</u>	<u>Birth Date</u> <u>FU DLC</u> <u>Surv Status</u>
ABE,MOHAMMAD 000-02-2995 MELANOMA/HUTCH'S MELANOT FRECK	2010/151 01/15/2010	PNLF76X 2	Male Left origin SKIN OF UPPER LIMB & SHOULDER 1	06/23/1937 01/11/2014 1
ABE,MOHAMMAD 000-02-3273 NEUROENDOCRINE CARCINOMA	2010/440 04/08/2010	5PZB9GT 1	Male Not paired UNKNOWN PRIMARY SITE	12/08/1964 06/13/2010 4
ABE,MOHAMMAD 000-02-3581 MALIGNANT MELANOMA, NOS	2010/763 06/10/2010	9MK43JJ 1	Male Right origin SKIN OF UPPER LIMB & SHOULDER 5	03/05/1942 02/01/2014 5
ABE,MOHAMMAD 000-02-3851 SQUAMOUS CELL CARCINOMA, NOS	2010/1053 06/17/2010	GDIADLI 1	Male Right origin TONSIL, NOS	12/19/1946 02/02/2014 9
ABE,MOHAMMAD 000-02-4130 B LYMPHOBLASTIC LEUKEMIA/LYMPHOMA, NOS	2010/1355 10/20/2010	ZCNU1OP 1	Male Not paired BONE MARROW	08/14/1953 04/07/2014 1
ALLEY,KIRSTIE 000-02-3135 SQUAM. INTRAEP NEOP GR3	2010/294 03/15/2010	CH11E5 1	Female Not paired VULVA, NOS	01/12/1979 11/18/2013 1
ALLEY,KIRSTIE 000-02-3423 SUPERFICIAL SPREADING MELANOMA	2010/596 05/13/2010	LFEDLXV 1	Female Left origin SKIN OF FACE, UNSPECIFIED	08/02/1948 10/22/2013 1

Save    Print    Cancel    Main

The default sorting criteria is Accession Year and Number, but the list may also be sorted by Name, SSN, Diagnosis Date, or Birth Date. Simply click on any word that is highlighted in blue to sort according to that field.

**c. Patient Abstract**

This report provides a hard copy of the data values and corresponding translations (where applicable) that are stored in the computerized patient record. To produce a Patient Abstract report, select Patient Abstract from the Registry submenu. Patient Abstracts may be reported using one of two methods-- either by the date the abstracts were first entered into the computer, or by patient social security numbers. If Date Entered is selected, the following screen is displayed:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpcdms.net/cpdms-5479/Reports/Registry.php?report\_id=RegistryPatAbsDate". The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "Patient Abstract By Date".

The main form area contains the following fields and controls:

- Report Cases entered between:** 06 / 10 / 2015
- and:** 06 / 10 / 2015
- Full or Summary Report:**  Full  Summary
- Case class codes to report:**
  - [All Analytic](#) [Select All](#) [Unselect All](#)
  - 00 Initial dx here AND all tx elsewhere
  - 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
  - 11 Initial dx in staff phys. office AND part of first tx here
- Buttons:** Submit, Cancel

Enter the beginning date for data entry of patients for whom abstract reports are to be generated. This field defaults to the current date. This date may be overwritten with any valid date prior to the default date. Press ENTER to move the cursor to the next line.

Now enter the last date for data entry of patients for whom abstracts are to be generated.

Next choose either a full or summary report. A full report contains the actual data values stored in every field of the patient records being reported (i.e., a data dump). A summary report consists of an abbreviated version of the abstract, with many fields and text excluded.

Specify up to five Class of Case codes for the patients for whom abstracts will be generated. If all classes are to be included, press ENTER through all five fields to leave these fields blank.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Press "Submit" and a list of all the patient abstracts that fit the search criteria will be displayed.

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/RegistryPatientAbstract.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Patient Abstract By Date

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Cases Entered Between : 01/01/2007 AND 01/15/2007**  
**Report Sorted By: DateCompleted**

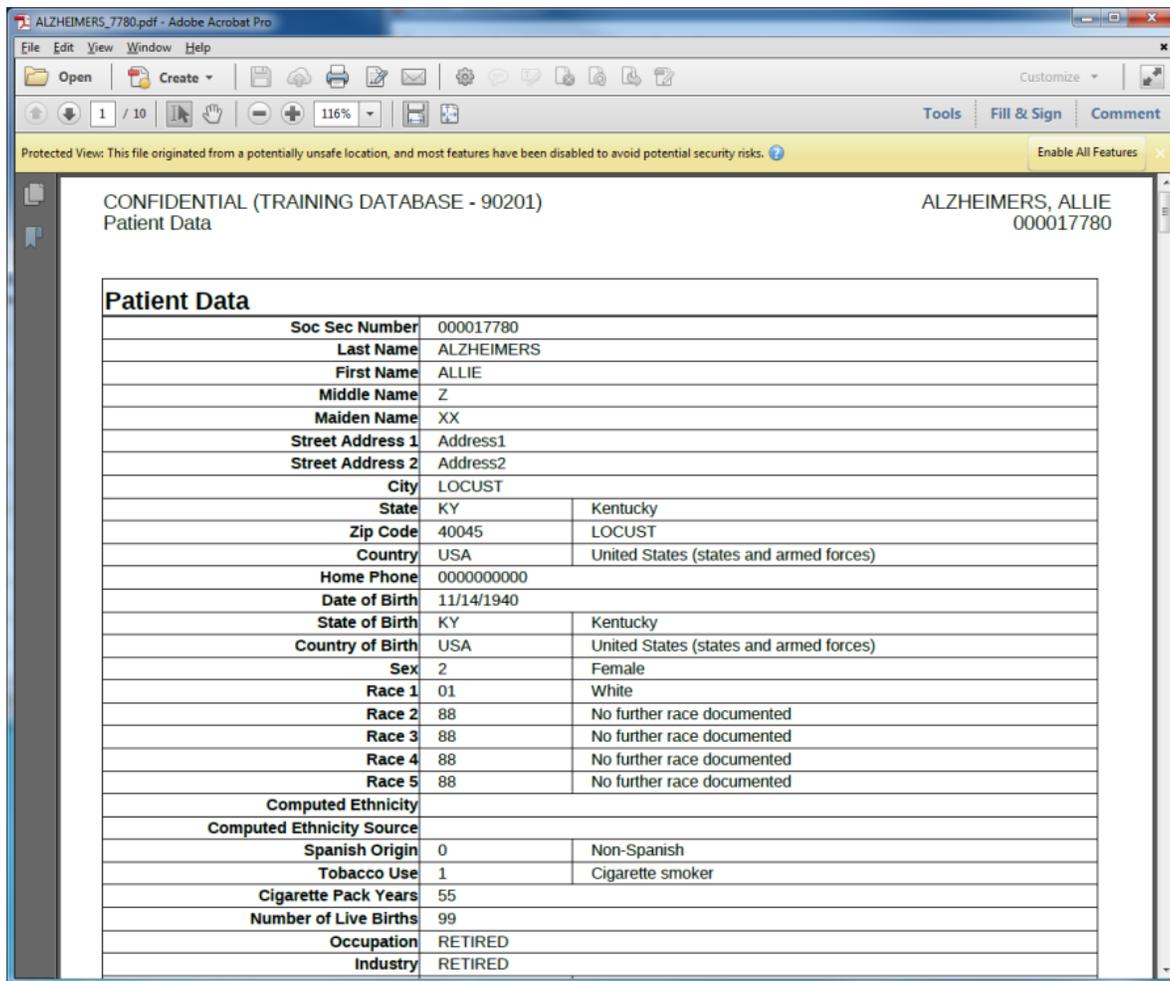
Now Displaying Patients 1 through 15 of 29

000-01-7780	ALZHEIMERS	ALLIE	Z	11/14/1940	F
000-01-7781	MARKS	HARRY	G	11/05/1978	M
000-01-7757	DOUGLAS	MICHAEL	N	02/18/1929	M
000-01-7782	HOME	HALLIE	X	03/25/1928	F
000-01-7783	J	DONALD	Z	03/13/1950	M
000-01-7784	FROMME	SQUEAKY	Y	06/25/1955	F
000-01-7785	MINNIE	MINNIE	C	01/19/1963	F
000-01-7786	JOHN	ELTON	U	06/07/1939	M
000-01-7787	COOKSON	CATHERINE	K	11/17/1950	F
000-01-7788	SMITH	SAM	P	06/27/1942	M
000-01-7789	BROWN	BILL	U	05/31/1943	M
000-01-7790	TRUEHARD	TES	F	05/07/1928	F
000-01-6525	CLODHOPPER	KATHY	T	02/10/1940	F
000-01-7791	BAILEY	JAMES	O	01/29/1947	M
000-01-7792	WITCH	WANDA	Z	12/17/1941	F

Download as PDF...  
 Download as XLS...

Prev      Next  
 Cancel      Main

In order to print abstracts, highlight the first patient abstract to be printed and select either "Download as PDF..." or "Download as XLS..." A printable version of the abstract will then open in a separate window.



The next example demonstrates how to produce abstract reports for specific patients by entering their social security numbers. After selecting Patient Abstract from the Registry reports submenu, highlight and click on Social Security Number. The next screen to appear is shown below:

CPDMS - Mozilla Firefox

https://kcrpdms.net/cpdms-5479/Reports/Registry.php?report\_id=RegistryPatAbsSSN

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG TRAINING DATABASE Patient Abstract By SSN

**Report Patients with the following list of SSN #**

1. [ ] - [ ] - [ ]      2. [ ] - [ ] - [ ]

3. [ ] - [ ] - [ ]      4. [ ] - [ ] - [ ]

5. [ ] - [ ] - [ ]      6. [ ] - [ ] - [ ]

7. [ ] - [ ] - [ ]      8. [ ] - [ ] - [ ]

9. [ ] - [ ] - [ ]      10. [ ] - [ ] - [ ]

**Full or Summary Report:**       Full     Summary

**Case class codes to report**

[All Analytic](#)    [Select All](#)    [Unselect All](#)

00 Initial dx here AND all tx elsewhere

10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn

11 Initial dx in staff phys. office AND part of first tx here

Enter the social security number of each of the patients for whom abstract reports are to be generated. Up to ten numbers may be entered.

Choose either a full or summary report. A full report contains the actual data values stored in every field of the patient records being reported (i.e., a data dump). A summary report consists of an abbreviated version of the abstract, with many fields and text excluded.

Specify up to five Class of Case codes. If all classes are to be included, press ENTER through all five fields to leave these fields blank.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and a list of the patients with the social security numbers that were specified will be displayed.

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/RegistryPatientAbstract.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Patient Abstract By SSN

**TRAINING DATABASE : 0000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Report Sorted By: SSN**

Now Displaying Patients 1 through 5 of 5

000-00-0160	MARTIN	JANE	T	11/17/1913	F
000-00-0251	COOKSON	CATHERINE	R	06/22/1923	F
000-00-0253	JONES	JIM	R	12/02/1922	M
000-00-0365	CLAY	CALLIE	N	01/05/1932	F
000-00-2575	WILSON	WALLY	M	12/24/1938	M

Download as PDF...      Download All as PDF...  
 Download as XLS...      Download All as XLS...

Cancel      Main

As with the list of Patient Abstracts by Date Entered, individual abstracts may be selected and viewed. Because there is a limit of only 10 patients in the Patient Abstract by SSN report, all the abstracts may be viewed (and thus printed) at once using the "Download All" button.

#### d. Patient Labels

This feature from the reports menu allows the creation of mailing labels to any group of living patients specified by site code or class of case. To initiate this report, select Patient Labels from the Registry submenu and the following screen is displayed:

CPDMS - Mozilla Firefox

https://kccrpdms.net/cpdms-5479/Reports/Registry.php?report\_id=RegistryPatLabels

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Patient Labels

**Include Site Codes :** [Dropdown]

**through :** [Dropdown]

**Case class codes to report**

[All Analytic](#)   [Select All](#)   [Unselect All](#)

00 Initial dx here AND all tx elsewhere

10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn

11 Initial dx in staff phys. office AND part of first tx here

**Include Case Information?:**    Yes    No

Patient Labels will not be generated for patients who are not to be contacted.

Enter the first and last site codes for the range of patients for whom mailing labels are to be generated (a Choice List is available using F2 or the drop down menu). For example, to generate mailing labels for all lung cancer cases in the database, the first code would be 22 and the last code 23.

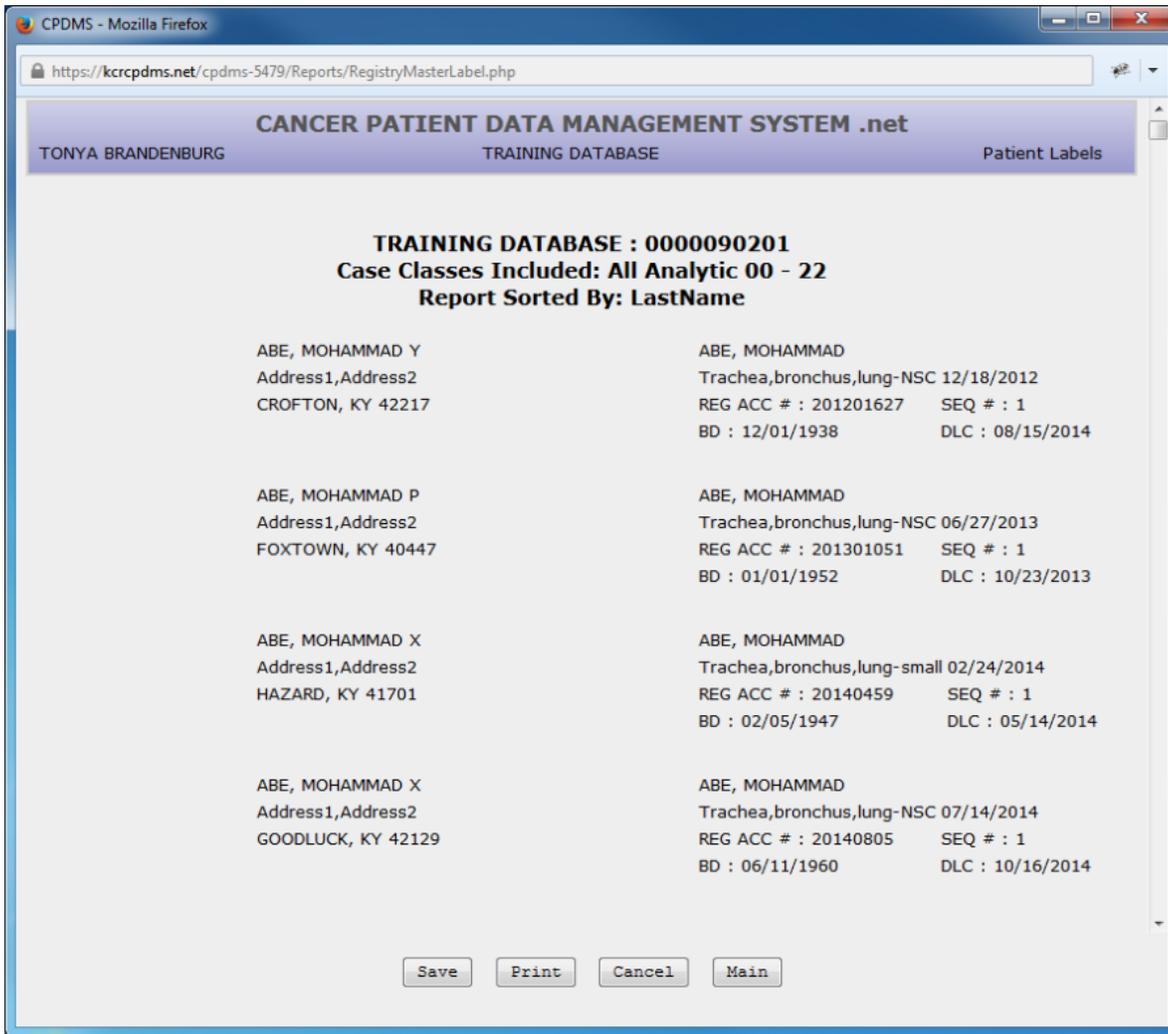
Specify the Class of Case does for the patients for whom mailing labels will be generated. If all classes are to be included, these fields should be left blank.

If case information is included in the report, the patient's name, site group, date of diagnosis, accession number/year, sequence number, birth date, and date of last contact will appear to the right of each patient label.

This field defaults to "Yes." If "No" is selected, the report consists of two rows of patient labels per page with no case information.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Click on "Submit" and the labels will be displayed. An example (with case information) is shown below:



Choose "Cancel" to return to the Patient Label criteria, "Main" to exit to the Main Menu, "Save" to save the report to a local computer or network drive, or "Print" for a hard copy.

Note: Due to the wide variety of printer and label types, many labels will not print with the proper alignment when using the "Print" function directly from CPDMS.net.

However, this issue may be resolved by saving the labels and printing them using Microsoft Word Mail Merge. See Appendix E for special instructions regarding label printing using this method.

#### e. Key Change/Delete List

This report lists all key changes and deletions which occurred during a specified time period. Users may choose to include only key changes, only deletions, or both.

To generate this report, select Key Change/Delete List from the Registry reports submenu. The screen below is displayed.

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL [https://kcrpdms.net/cpdms-5479/Reports/Registry.php?report\\_id=RegistryKeyChangeDelete](https://kcrpdms.net/cpdms-5479/Reports/Registry.php?report_id=RegistryKeyChangeDelete). The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "Key Change/Delete List". The main content area contains the following form elements:

- Report changes/deletes between:** followed by three empty input boxes for month, day, and year.
- and:** followed by three empty input boxes for month, day, and year.
- Report Key Change List:** with a selected radio button.
- Report Delete List:** with an unselected radio button.
- Report Both:** with an unselected radio button.
- Two buttons: **Submit** and **Cancel**.

Specify a range of dates to be included in the report. Then choose whether to include key changes, deletions, or both. Click "Submit" to generate the report. Below is an example of a key change/delete list.

CPDMS - Mozilla Firefox  
 https://kcrpdms.net/cpdms-5479/Reports/RegistryKeyChangeDelete.php

TONYA BRANDENBURG      CANCER PATIENT DATA MANAGEMENT SYSTEM .net      Key Change/Delete List  
 TRAINING DATABASE

: 000090201  
 Report Sorted By: SSN, Date  
 Date Range : 06/08/2015 - 06/08/2015

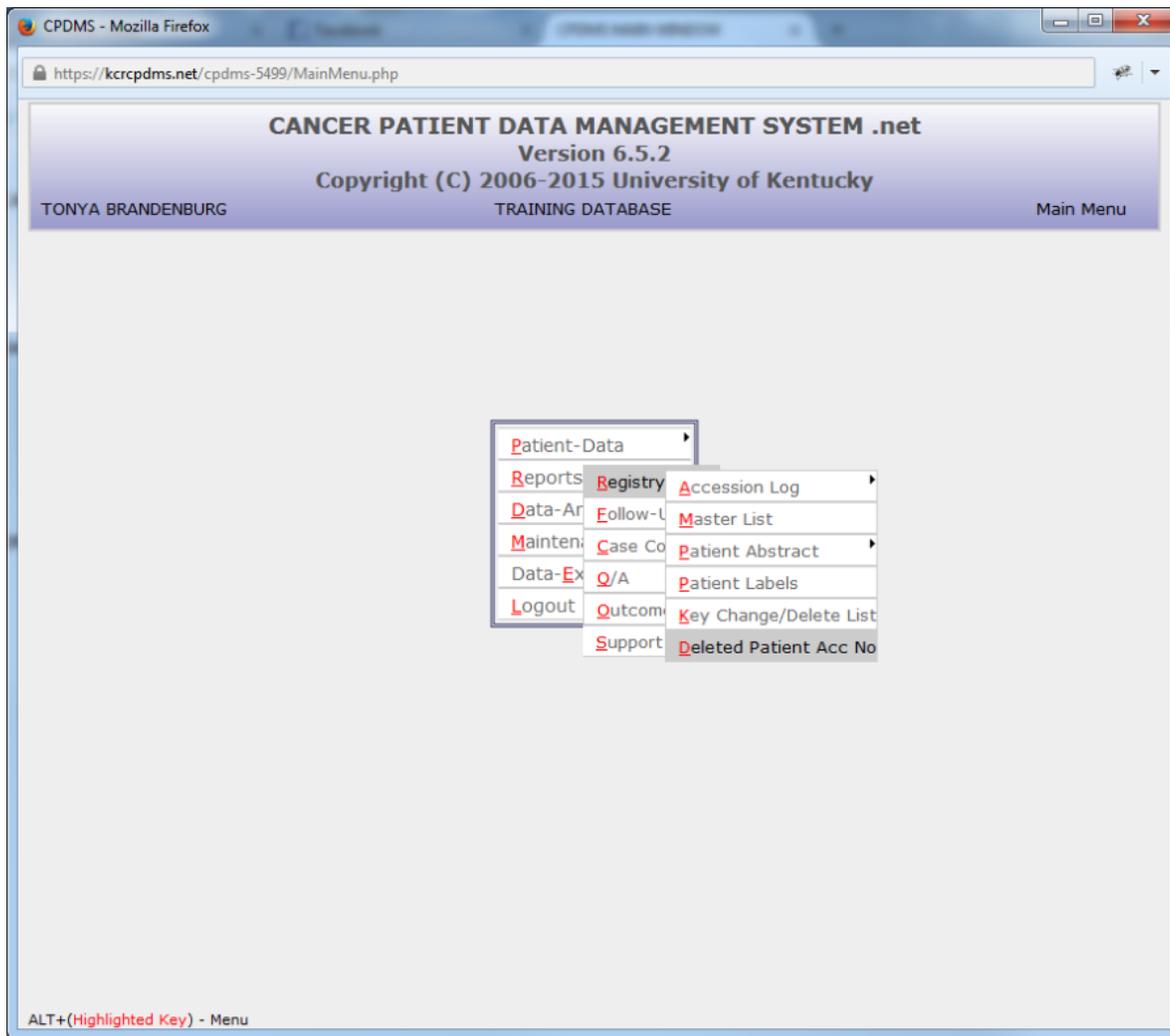
<a href="#">SSN</a>	<a href="#">Name</a>		<a href="#">User</a>	<a href="#">Date</a>	<a href="#">Change</a>
000-11-1222	JONES	BETTY	tbrand	06/08/2015	Deleted Patient
Reason: Entered in Error					
000-11-2222	WILLIAMS	JOAN	tbrand	06/08/2015	Deleted Patient
Reason: Entered in Error					
000-11-2222	WILLIAMS	JOHN	tbrand	06/08/2015	Deleted Patient
Reason: Entered in Error					
000-11-2222	ABE	MOHAMMAD	tbrand	06/08/2015	Deleted Patient
Reason: Entered in Error					

Page 1

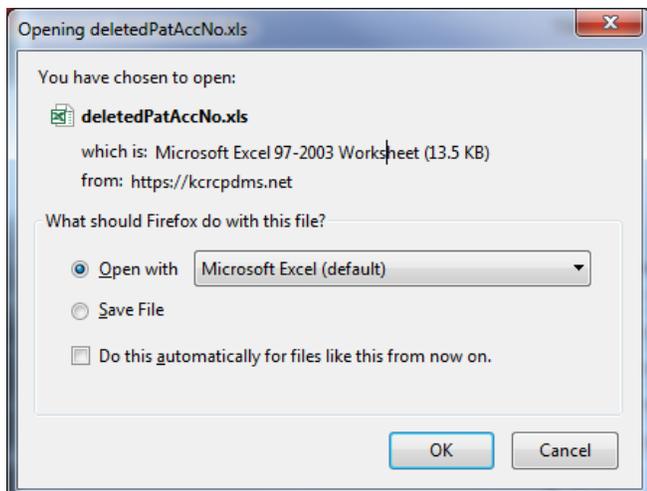
The list can be sorted by SSN (the default), Last Name, User, Date, or Choice (key change vs. delete) by clicking on the blue labels.

**d. Deleted Patient Accession Numbers**

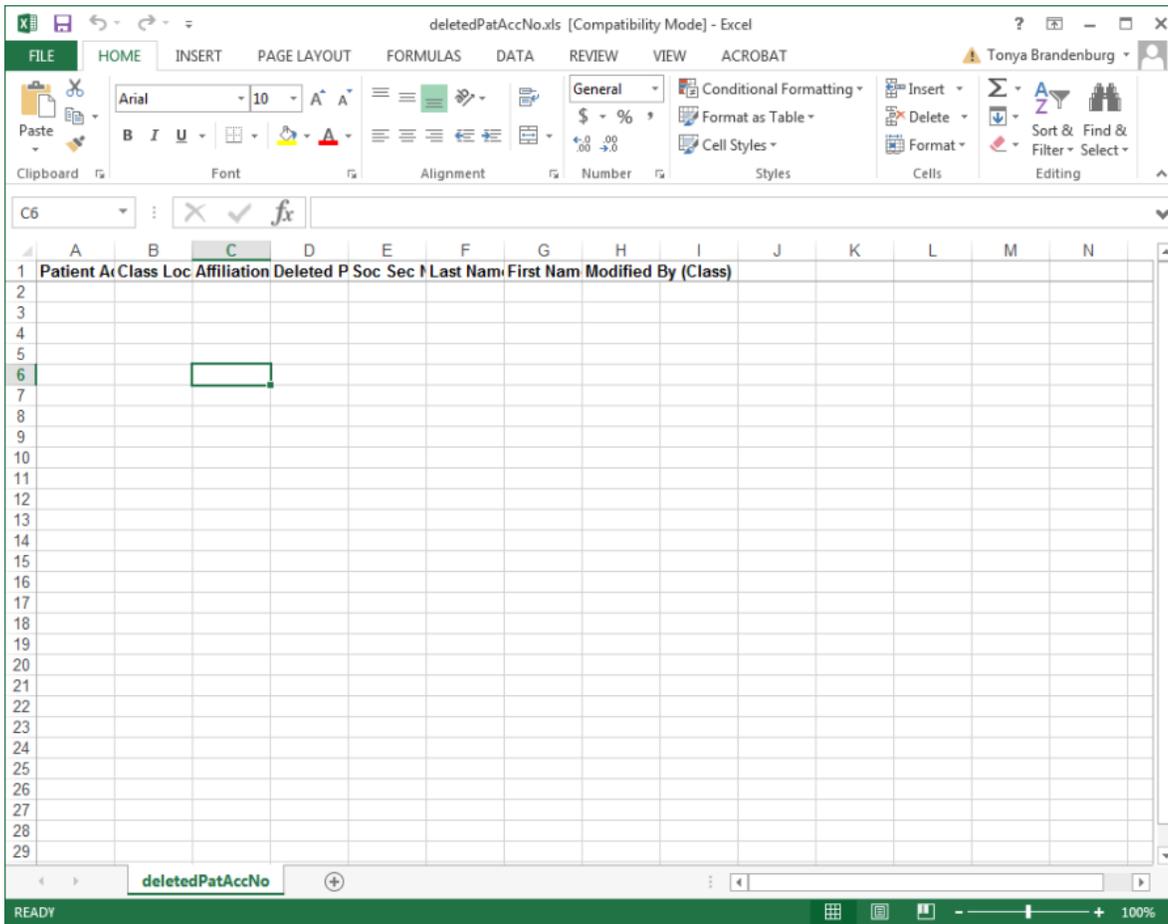
This report is used for those facilities that report to NCDB and RQRS. If a patient is deleted and they come back wanting to know about a patient this report will show which patient accession number have been deleted.



Open the file with Excel or Save the file.



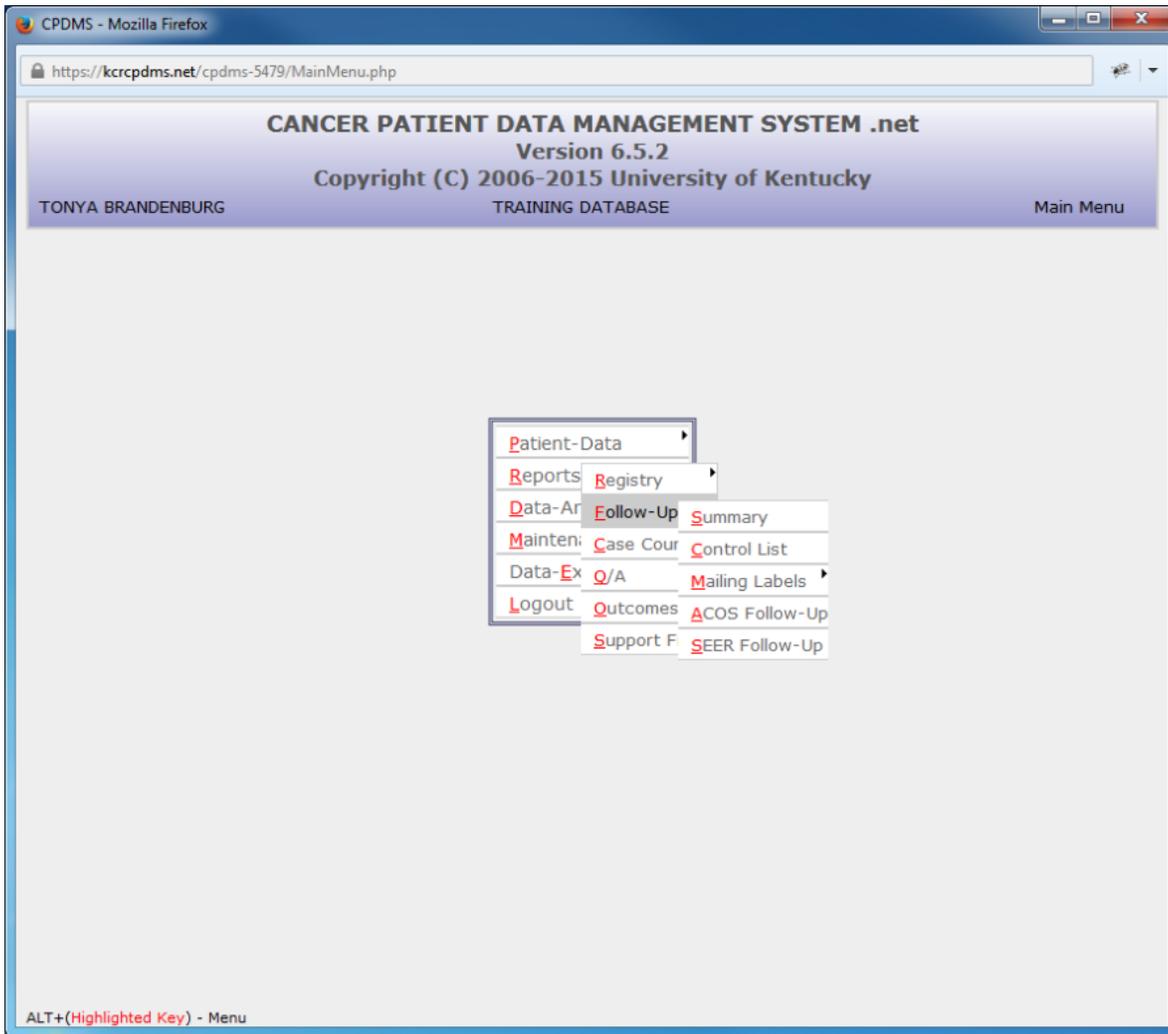
The output file will look like this:



There aren't any deleted accession numbers in this database, but information would be plugged into the fields if there were.

## **2.Follow-up Reports**

To create a follow-up report, select Follow-up from the Reports submenu and a list of available reports appears:



**a. Summary Report**

The Summary Report is a count of all cases by accession year which have not had a follow-up contact within a specified number of months from a specified reference date. To generate this report, select Summary and the following screen appears:

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FollowUpSumm

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up Summary Report

**Report reference date:** 06 / 10 / 2015  
**Follow-up Interval (months):** 12  
**Registry reference year:** 0  
**Include cervix cases stage CIS?:**  Yes  No  
**Case class codes to report**

All Analytic		Select All	Unselect All
<input type="checkbox"/>	00 Initial dx here AND all tx elsewhere		
<input type="checkbox"/>	10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn		
<input type="checkbox"/>	11 Initial dx in staff phys. office AND part of first tx here		

Submit      Cancel

The Report Reference Date defaults to the current date. If this is the desired reference date, press ENTER to accept it and move to the next field. If not, type in a different date.

The Follow-up Interval defaults to a 12 month time frame. Press ENTER to accept that value, or type in a different interval.

The cursor next goes to Registry Reference Year. Enter the 4 digit year of the registry's reference date and ENTER. The cursor moves to Include Cervix Cases Stage CIS. The default is "No" because CIS of the cervix does not require follow-up. Choose "Yes" to include these cases.

Specify the Class of Case does for the patients for whom mailing labels will be generated. If all classes are to be included, leave these fields blank.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select the "Submit" button and the Follow-up Summary Report will be displayed:

CPDMS - Mozilla Firefox  
 https://kcrpdms.net/cpdms-5479/Reports/FollowUpSummary.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up Summary Report

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Cervix Cases Staged As Insitu Are Not Included**  
**Patients With No Follow-Up For Months Prior To 06/10/2015**

Accession Year	Total Cases	Number w/o Follow-Up	Percent w/o Follow-Up
2000	1060	305	28.77%
2001	937	341	36.39%
2002	1212	421	34.74%
2003	1121	418	37.29%
2004	1255	481	38.33%
2005	1472	614	41.71%
2006	1441	662	45.94%
2007	1414	635	44.91%
2008	1475	667	45.22%
2009	1671	740	44.28%
2010	1580	736	46.58%
2011	1637	767	46.85%
2012	1699	919	54.09%
2013	1782	1003	56.29%
2014	926	311	33.59%
Total	20682	9020	43.61%

Save    Print    Cancel    Main

**b. Control List**

The Control List contains the name, SSN, site group, follow-up methods, and other relevant information for all the patients whose last follow-up contact is not within a specified number of months from the specified reference date. It is used to identify which patients need a follow-up contact.

To create this report, select "Control List" from the Follow-up submenu and the following screen is displayed:

CPDMS - Mozilla Firefox  
 https://kccrpdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FUPControlList

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Master Control List

**Report reference date:** 06 / 10 / 2015  
**Follow-up Interval (months):** 12  
**Registry reference year:** 0  
**Include cervix cases stage CIS?:**  Yes  No  
**Case class codes to report**

All Analytic   Select All   Unselect All

- 00 Initial dx here AND all tx elsewhere
- 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
- 11 Initial dx in staff phys. office AND part of first tx here

The Report Reference Date defaults to the current date. Press ENTER if this is the desired reference date, or enter another valid date. Follow-up Interval defaults to 12 months but may be written over with a different value. Proceed to Registry Reference year and type in the 4 digit year for the registry's reference date.

Once again, the default for Include Cervix Cases CIS is "No," but if desired, these cases may be included.

Specify the Class of Case codes for the patients for whom mailing labels will be generated. If all classes are to be included, these fields should be left blank.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Choose "Submit" and the report will be displayed as seen in the example below:

CPDMS - Mozilla Firefox  
 https://krcrpdms.net/cpdms-5479/Reports/FollowUpMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Master Control List

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Cervix Cases Staged As Insitu Are Not Included**  
**Patients With No Follow-Up For Months Prior To 06/10/2015**  
**Registry Reference Year = 2004**  
**Report Sorted By: LastName,FirstName**

<u>Contact Name</u>	<u>SSN</u>	<u>Seq</u>	<u>Site</u>	<u>FU1</u>	<u>DLC</u>	<u>Chart No.</u>	<u>Birth Date</u>	<u>County</u>
ABE, MOHAMMAD Y	000-01-4567	1	48	04	03/09/2013	YC3X75U	07/01/1983	21183
ABE, MOHAMMAD K	000-01-5062	1	35	04	04/26/2010	LTPHQ4X	12/11/1978	21163
ABE, MOHAMMAD X	000-01-7081	1	28	08	03/25/2010	XFZW23I	04/08/1972	21225
ABE, MOHAMMAD U	000-01-7318	1	07	04	04/17/2014	GM6BHDH	03/10/1966	21223
ABE, MOHAMMAD Y	000-01-7603	1	14	02	01/27/2014	UFCD0D	11/04/1937	21111
ABE, MOHAMMAD M	000-01-8158	1	05	01	05/22/2014	DECD403DB	02/27/1958	21191
ABE, MOHAMMAD M	000-01-8158	2	21	04	05/22/2014	WVRF3NA	02/27/1958	21191
ABE, MOHAMMAD G	000-01-9288	1	21	01	08/09/2013	RATW2G8	11/20/1993	21047
ABE, MOHAMMAD A	000-01-9578	1	21	04	09/25/2013	X7XVSX	04/03/1960	21093
ABE, MOHAMMAD Q	000-02-0575	2	14	01	06/09/2011	QCZL504	03/09/1963	21117
ABE, MOHAMMAD R	000-02-0844	1	11	10	07/14/2013	YOMMHD9	11/23/1942	21043
ABE, MOHAMMAD V	000-02-1120	1	46	04	07/15/2012	ED7DQG1	10/03/1951	21195
ABE, MOHAMMAD Y	000-02-1883	1	26	01	12/18/2013	J6IVEHU	10/04/1979	21199
ABE, MOHAMMAD Q	000-02-2995	2	27	02	01/11/2014	PNLF76X	06/23/1937	21015
ABE, MOHAMMAD M	000-02-4130	1	48	01	04/07/2014	ZCNU10P	08/14/1953	21177
ABE, MOHAMMAD U	000-02-4394	1	60	04	05/15/2013	7GHUEI8	10/01/1985	21085
ABE, MOHAMMAD R	000-02-4648	1	48	01	06/06/2014	78CM2F4	12/03/2002	21027
ABE, MOHAMMAD J	000-02-6056	1	07	02	12/11/2013	ATZESKZ	08/19/1947	21071
-----	-----	-----	-----	-----	-----	-----	-----	-----

Save    Print    Cancel    Main

The report may be sorted by Name (the default sort order), SSN, Date of Last Contact, Chart Number, or Birth Date by clicking on the fields highlighted in blue.

**c. Mailing Labels**

Mailing labels may be produced for all patients not contacted within a specified time frame, or for any specified group of patients to be followed. The labels are directed to the follow-up contact person designated by either the Next Follow-up Method code or the Alternate Follow-up Method code.

To create the labels, highlight Mailing Labels from the Follow-up submenu. A further submenu appears with five options for the order in which labels are to be generated: Patient Name, Date of Last Contact, Chart Number, Accession Year/Number, or individually.

The first option produces labels alphabetically by the patient's last name. The second option orders the labels from the oldest date of last contact to the most recent. The third option creates labels ordered by medical record number, and the fourth option sorts by accession year and number.

Select a sort order and the next screen appears:

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FollowUpLabelsPatName

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up Labels

**Report reference date:** 06 / 10 / 2015  
**Follow-up Interval (months):** 12  
**Registry reference year:** 0

**FU Method**       Primary     Secondary  
**Include cervix cases stage CIS?:**       Yes     No

**Case class codes to report**

Code	Description
<input type="checkbox"/>	00 Initial dx here AND all tx elsewhere
<input type="checkbox"/>	10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
<input type="checkbox"/>	11 Initial dx in staff phys. office AND part of first tx here

**Report cases with last names:** A  
**through:** Z

**Sort by FollowUp Physician?:**       Yes     No  
**FollowUp Mailing Letter format ?:**       Yes     No

Mailing labels will not be generated for patients who are not to be contacted.

The Report Reference Date defaults to the current date. Press ENTER to use that date, or another date may be typed over the default. Follow-up Interval defaults to a 12 month time frame. This may be overwritten with a different time interval if desired. Next enter the 4 digit year of the registry's reference date.

At FU Method, indicate whether the primary (individual coded in Next Follow-Up Method) or secondary (individual coded in Alternate Follow-Up Method) contact is to be used when generating this batch of mailing labels.

Once again, the default for Include Cervix Cases CIS is "No," but these cases may be included if desired.

Specify the Class of Case does for the patients for whom mailing labels will be generated. If all classes are to be included, leave these fields blank.

Cases within a specified range of last names may be reported. The default range A through Z will report all patients.

For convenience in mailing, patients may be sorted by the primary following physician.

Selecting "FollowUp Mailing Letter format" generates form letters with each physician's name and address instead of labels. Refer to Appendix C for detailed instructions regarding printing follow-up letters.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Click "Submit" and the mailing labels will be displayed:

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/FollowUpMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up Labels

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Cervix Cases Staged As Insitu Are Not Included**  
**Patients With No Follow-Up For Months Prior To 06/10/2015**  
**Registry Reference Year = 2000**  
**Report Sorted By: LastName,FirstName**

LastName, FirstName	ABE, MOHAMMAD E
Address1	Liver 07/28/2000
Address2	REG ACC # : 20000403 SEQ # : 1
CROPPER, KY 40057	BD: 10/05/1953 DLC: 08/29/2000
ABE, MOHAMMAD I	ABE, MOHAMMAD I
Address1	Testis 02/15/2001
Address2	REG ACC # : 20010034 SEQ # : 1
LEXINGTON, KY 40590	BD: 05/13/1959 DLC: 09/05/2012
ABE, MOHAMMAD Z	ABE, MOHAMMAD Z
Address1	Floor of mouth 07/10/2002
Address2	REG ACC # : 20021400 SEQ # : 1
LOUISVILLE, KY 40253	BD: 05/05/1961 DLC: 12/28/2007

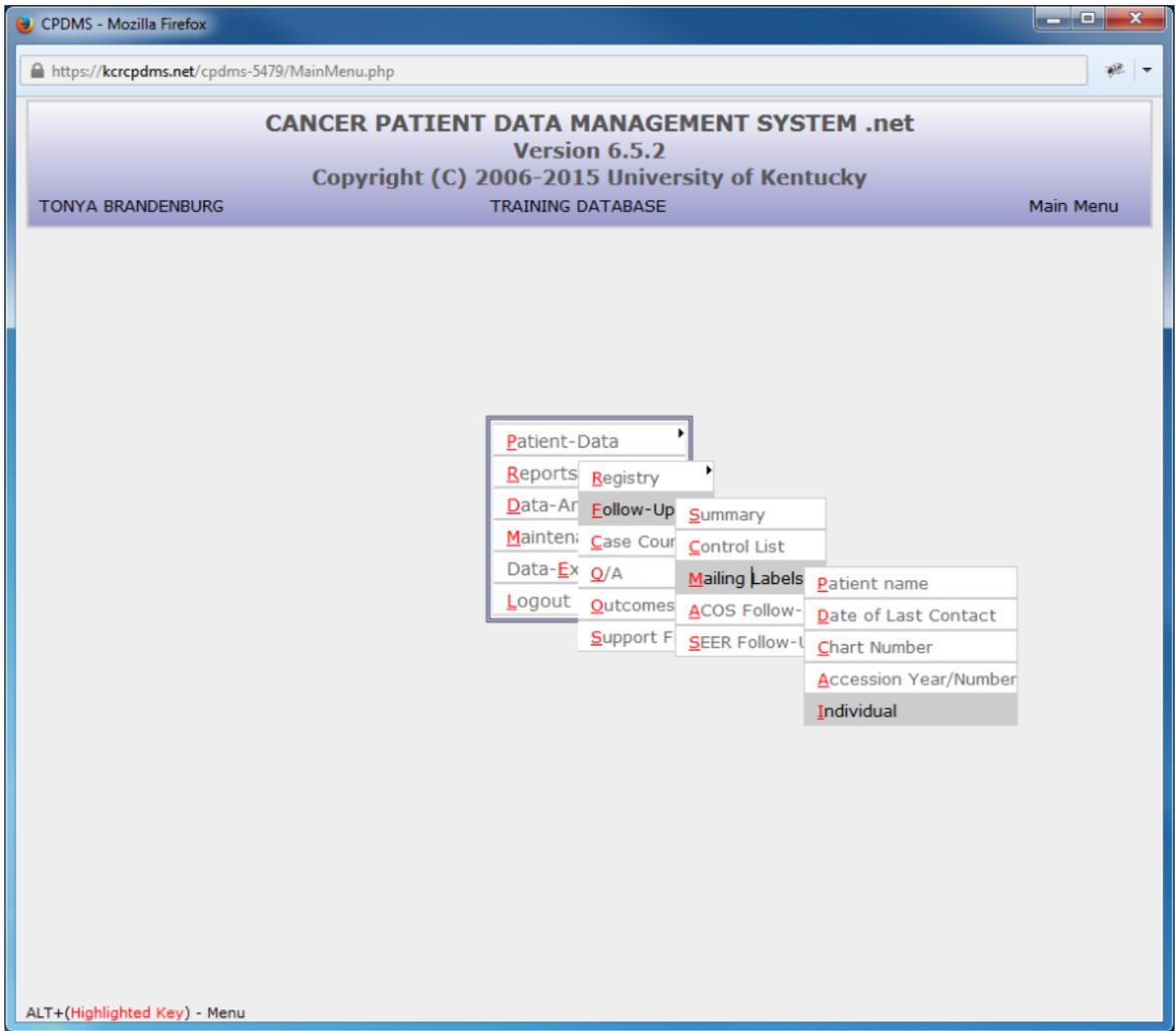
Save    Print    Cancel    Main

Choose "Cancel" to return to the Patient Label criteria, "Main" to exit to the Main Menu, "Save" to save the report to a local computer or network drive, or "Print" for a hard copy.

Note: Due to the wide variety of printer and label types, many labels will not print with the proper alignment when using the "Print" function directly from CPDMS.net.

However, this issue may be resolved by saving the labels and printing them using Microsoft Word Mail Merge. See Appendix E for special instructions regarding label printing using this method.

To generate follow up labels for a specific group of patients, select "Individual" from the Mailing Labels submenu.



Up to ten social security numbers may be entered for specific patients' follow-up labels.

CPDMS - Mozilla Firefox  
 https://kcrpdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FollowUpLabelsSSN

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up Labels

**Report Patients with the following list of SSN #**

1. [ ] - [ ] - [ ]      2. [ ] - [ ] - [ ]  
 3. [ ] - [ ] - [ ]      4. [ ] - [ ] - [ ]  
 5. [ ] - [ ] - [ ]      6. [ ] - [ ] - [ ]  
 7. [ ] - [ ] - [ ]      8. [ ] - [ ] - [ ]  
 9. [ ] - [ ] - [ ]      10. [ ] - [ ] - [ ]

**FU Method**       Primary     Secondary

**Case class codes to report**

[All Analytic](#)    [Select All](#)    [Unselect All](#)

00 Initial dx here AND all tx elsewhere  
 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn  
 11 Initial dx in staff phys. office AND part of first tx here

**FollowUp Mailing Letter format ?:**     Yes     No

Mailing labels will not be generated for patients who are not to be contacted.

Enter the social security number of each patient for whom a follow-up label will be generated. Then press ENTER until the cursor moves to the next prompt.

Choose Primary to produce labels addressed to the person coded in the next follow-up method field, or Secondary for labels to the person coded in the alternate follow-up method.

Next specify the Class of Case. Leave these fields blank to include all classes.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Selecting "FollowUp Mailing Letter format" generates form letters with each physician's name and address instead of labels. Refer to Appendix C for detailed instructions regarding printing follow-up letters.

Select "Submit" and the labels will be displayed as shown in the previous Follow-up Label example.

**d. ACoS Follow-Up**

This option will calculate the percentage of cases in the registry that are current according to ACoS standards for timely follow-up. ACoS requires that all reportable analytic cases (cases 0, 1, and 2), except cases of CIS of the cervix and residents of foreign countries, be followed annually. A case is considered delinquent (not current) when the last recorded contact is not within 15 months of the current date.

To create the ACoS Follow-up reports, select ACoS from the Follow-up submenu. The next screen appears:

CPDMS - Mozilla Firefox

https://kcrpdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FollowUpACoS

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG TRAINING DATABASE Follow-Up ACoS

Registry reference year or  
0 for five year report

0

Submit Cancel

Enter the four digit year of the registry's reference date, or leave the default '0' for a five year report. Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" to generate the ACoS Follow-up report:

CPDMS - Mozilla Firefox  
 https://krcrpdms.net/cpdms-5479/Reports/FollowUpACoS.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG                      TRAINING DATABASE                      ACoS Follow-Up Report By Reference Year

**TRAINING DATABASE : 000090201**  
**Case Classes Included: 10-14 and 20-22**  
**Registry Reference Year : 2000**

Total Number of patients	<b>19105</b>	
Less foreign residents (excludes US territories, Virgin Islands and Puerto Rico)	<b>0</b>	
Less Patients over 100 years of age	<b>63</b>	
<b>Subtotal</b> (after above subtractions)	<b>19042</b>	<b>100%</b>
<b>Less number expired</b>	<b>8452</b>	<b>44.39%</b>
<b>Subtotal</b> (number living)	<b>10590</b>	<b>55.61%</b>
<b>Number of living patients with current follow-up information (within 15 months)</b>	<b>4372</b>	<b>41.28%</b>
<b>Patients lost to follow-up (all patients)</b>	<b>6218</b>	
<b>Percentage of successful follow-up rate</b>	<b>67.35%</b>	

Save    Print    Cancel    Main

**e. SEER Follow-Up**

This follow-up report is chiefly for use by the central registry. It calculates the completeness of follow-up prior to a SEER data submission by using this calculation:

Assume that Y is the calendar year ending 22 months prior to the due date for a November 1st submission. The percentage of patients diagnosed during the years prior to Y who have current follow-up is defined as  $P = 100(D + A)/T$  where D is the number who died prior to January 1, Y + 1, A is the number with follow-up dates on or after January 1, Y + 1 (includes both dead and alive patients), and T is equal to A + D + the number of patients who were last known to be alive with follow-up dates prior to January 1, Y + 1.

In order to run this report, choose "Follow-up" from the Reports submenu, and then select "SEER Follow-up." The following screen will appear:

CPDMS - Mozilla Firefox

https://kcrpdms.net/cpdms-5479/Reports/FollowUp.php?report\_id=FollowUpSEER

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Follow-Up SEER

**Submission Date**    August 1, 2013

**Diagnosis Year**     2011

Enter the year of the submission date, and then enter the diagnosis year for which SEER Follow-up is to be calculated.

Select "Submit" and the results will be displayed.

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/FollowUpSEER.php

## SEER FollowUp Report

Submission Date : August 1, 2013  
 Diagnosis Year : 2011

### ALL AGES (SEER METHOD)

Eligible Cases:	1331
Patients Deceased within 1 Yr of Diagnosis:	156
Patients Active or Deceased > 1 Yr:	1146
Patients Lost (FUP <= 1 Year from Diagnosis):	29
Percent Followed:	97.82%
Percent Unknown Cause of Death:	7.96%

### AGES 65+(SEER METHOD)

Eligible Cases:	387
Patients Deceased within 1 Yr of Diagnosis:	69
Patients Active or Deceased > 1 Yr:	313
Patients Lost (FUP <= 1 Year from Diagnosis):	5
Percent Followed:	98.71%
Percent Unknown Cause of Death:	10.34%

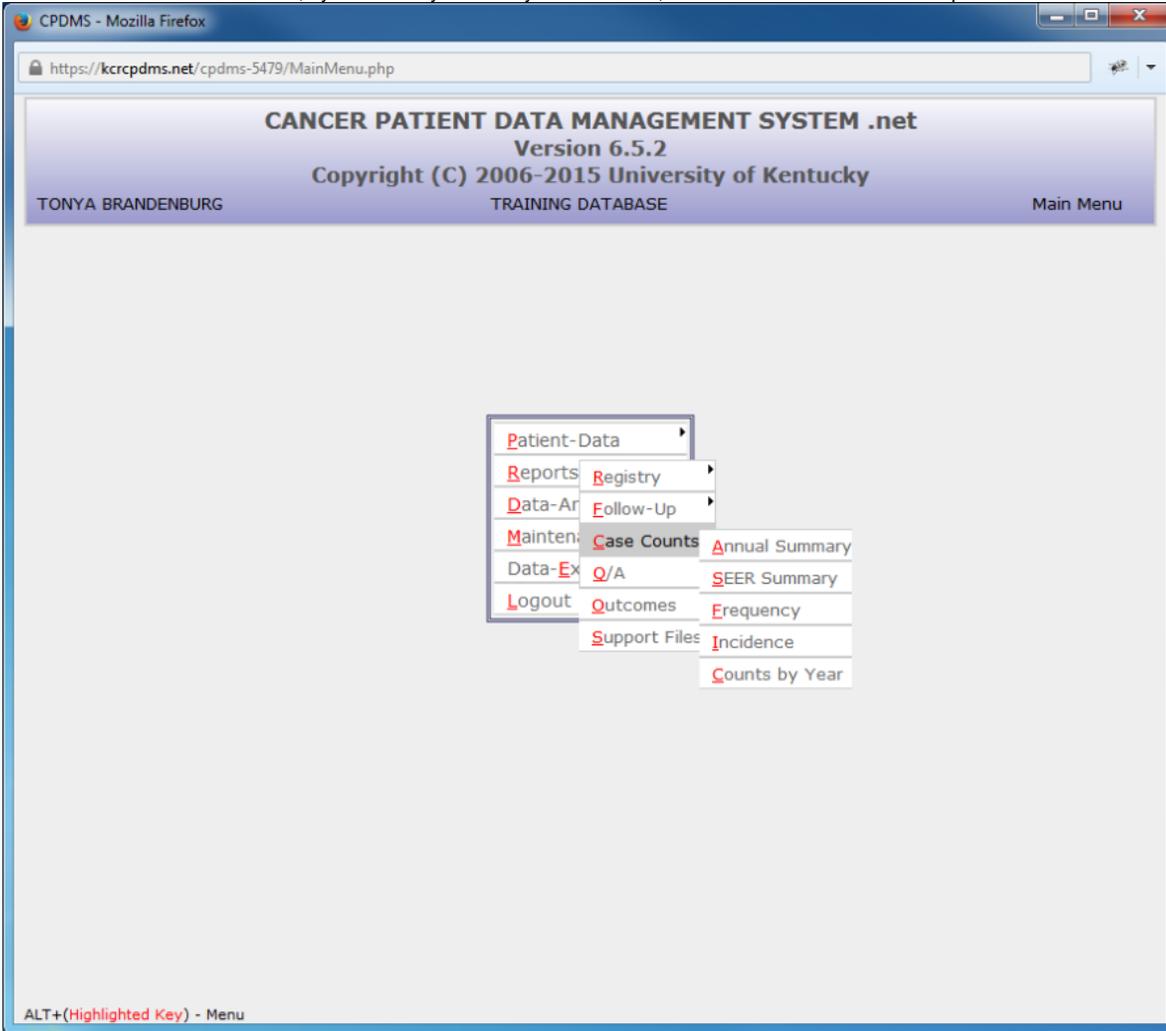
### AGES 20 - 64 (SEER METHOD)

Eligible Cases:	923
Patients Deceased within 1 Yr of Diagnosis:	87
Patients Active or Deceased > 1 Yr:	812
Patients Lost (FUP <= 1 Year from Diagnosis):	24
Percent Followed:	97.40%
Percent Unknown Cause of Death:	7.04%

The report contains the SEER Follow-up percentages for all patients, as well as broken down within age ranges. In addition, the report lists all patients (with fields SSN, Last and First Name, Birth Date, Sequence Number, Site Group, Hospital, Class of Case, Follow-up Date, and County) whose follow-up does not meet SEER standards.

### 3. Case Counts

To obtain various counts of cases, by accession year and by site of cancer, select Case Counts from the Reports submenu and the following list appears:



**a. Annual Summary**

The Annual Summary report lists the total number of cases diagnosed for each site group in a given accession year. It also shows the number of cases by sex and by stage of disease at diagnosis for each site group.

This report is frequently used in the annual report of the tumor registry for a hospital's cancer program.

To create this report, select Annual Summary and the following screen appears:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpdms.net/cpdms-5479/Reports/CaseCounts.php?report\_id=CaseCountsAnnualSumm". The page header is "CANCER PATIENT DATA MANAGEMENT SYSTEM .net" and includes the text "TONYA BRANDENBURG", "TRAINING DATABASE", and "Annual Summary Report".

The main form area contains the following elements:

- Accession year to report:** A text input field containing "2015".
- Case class codes to report:** A list of three checkboxes with corresponding descriptions:
  - All Analytic [Select All](#) [Unselect All](#)
  - 00 Initial dx here AND all tx elsewhere
  - 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
  - 11 Initial dx in staff phys. office AND part of first tx here
- Submit and Cancel buttons:** Two buttons located at the bottom of the form.

Accession Year to Report defaults to the current year. However, this field may be overwritten with any valid year.

Next choose the Class of Case codes to report, or leave all five fields blank to include all classes.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and the report will be displayed, as shown below:

CPDMS - Mozilla Firefox  
 https://krcrpdms.net/cpdms-5479/Reports/CaseCountsMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Annual Summary Report

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All**  
**Report Accession Year: 2013**  
**Report Sorted By: SiteCode**

Site	Sex		Best Stage Group						
	Total	Female	Male	Stage 0	Stage I	Stage II	Stage III	Stage IV	Stage Unkn.
Lip	5	1	4	1	1	0	2	1	0
Tongue	28	5	23	1	4	1	3	18	1
Salivary glands	7	4	3	0	1	2	2	2	0
Gum & hard palate	15	7	8	0	2	3	2	6	2
Floor of mouth	7	2	5	1	3	0	0	3	0
Oropharynx	34	8	26	0	4	3	3	24	0
Nasopharynx	3	2	1	0	1	0	1	1	0
Hypopharynx	4	1	3	0	0	2	1	1	0
Other oral cavity	10	2	8	0	0	0	0	0	10
Esophagus	12	5	7	0	1	3	3	5	0
Stomach	26	6	20	0	5	4	3	9	5
Small Intestine	5	2	3	1	1	0	1	0	2
Colon	61	25	36	3	6	6	20	25	1
Rectum/Anus	88	32	56	9	17	25	25	8	4
Liver	34	11	23	0	5	3	14	12	0
Gallbladder	9	6	3	0	3	5	0	0	1
Pancreas	69	27	42	1	6	35	12	12	3
Other digestive tract	6	3	3	0	1	0	1	0	4
Nasal cavities,sinuses,ear	11	2	9	0	2	2	0	2	5
.	--	-	--	-	-	-	-	--	.

Save    Print    Cancel    Main

**b. SEER Summary**

This report presents case counts from a given range of diagnosis dates by SEER site group. The list is further subdivided by sex and summary stage.

To produce this report, select SEER Summary from the Case Counts submenu. The following screen will appear:

CPDMS - Mozilla Firefox  
 https://kcrpdms.net/cpdms-5479/Reports/CaseCounts.php?report\_id=CaseCountsSEERSumm

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      SEER Summary Report

**Diagnosis Dates:** 06 / 10 / 2015    to:    06 / 10 / 2015  
**County Codes:** 21001    to:    21239  
**State at diagnosis:** KY

**Case class codes to report**

[All Analytic](#)   [Select All](#)   [Unselect All](#)

- 00 Initial dx here AND all tx elsewhere
- 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
- 11 Initial dx in staff phys. office AND part of first tx here

The range of Diagnosis Dates defaults to the current date, but these fields may be written over with any valid dates.

The County Codes range defaults to all Kentucky counties, but any valid county codes may be specified. Similarly, State at Diagnosis defaults to 'KY' but may be written over with another state. A Choice List is available.

Specify which Case Class codes to report, or leave these fields blank to include all cases.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and the report will be displayed, as shown below:

CPDMS - Mozilla Firefox  
 https://kcrpcdms.net/cpdms-5479/Reports/CaseCountsMaster.php

### SEER Summary Report

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All**  
**State of Residence At Diagnosis : KY**  
**County Codes from : 21001 to 21239**  
**Diagnosis Dates from : 06/10/2010 to 12/31/2010**  
**Report Sorted By: SEERSite**

SEER GROUP	Sex			Summary Stage 2000					
	Total	Female	Male	Other	Ins	Locl	Reg	Dist	Unk
ORAL CAVITY AND PHARYNX	43	12	31	0	0	7	27	9	0
ESOPHAGUS	9	0	9	0	0	0	5	4	0
STOMACH	18	8	10	0	0	6	9	3	0
COLON AND RECTUM	44	23	21	0	0	18	10	16	0
LIVER AND INTRAHEPATIC BILE DUCT	10	2	8	0	0	2	5	3	0
PANCREAS	37	17	20	0	0	2	24	11	0
LARYNX	25	4	21	0	0	11	6	8	0
LUNG AND BRONCHUS	134	52	82	0	0	21	34	79	0
MELANOMA OF THE SKIN	59	24	35	0	0	41	8	10	0
FEMALE BREAST	98	98	0	0	0	60	34	3	1
CERVIX UTERI	19	19	0	0	0	3	14	2	0
CORPUS UTERI	56	56	0	0	0	38	15	3	0
OVARY	13	13	0	0	0	2	5	6	0
PROSTATE	24	0	24	0	0	18	3	3	0
TESTIS	3	0	3	0	0	2	1	0	0
URINARY BLADDER	7	3	4	0	2	2	2	1	0
KIDNEY AND RENAL PELVIS	14	4	10	0	0	9	1	4	0
BRAIN AND OTHER NERVOUS SYSTEM	12	3	9	0	0	9	2	1	0
THYROID	16	16	0	0	0	11	4	0	1

**c. Frequency**

A Frequency distribution may be produced using this option, which lists the count of cases by site group. This report shows the site groups in order from the most frequently seen group to the least frequently seen group in the registry.

To generate this report, select Frequency from the Case Counts submenu and the following screen is displayed:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpdms.net/cpdms-5479/Reports/CaseCounts.php?report\_id=CaseCountsFrequency". The page header is "CANCER PATIENT DATA MANAGEMENT SYSTEM .net" and includes the user name "TONYA BRANDENBURG", the database name "TRAINING DATABASE", and the report title "Case Frequency Report".

The main form area contains the following elements:

- Accession year to report:** A text input field containing "2015".
- Case class codes to report:** A list of three checkboxes with corresponding descriptions:
  - [All Analytic](#) [Select All](#) [Unselect All](#)
  - 00 Initial dx here AND all tx elsewhere
  - 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
  - 11 Initial dx in staff phys. office AND part of first tx here
- Submit and Cancel buttons:** Two buttons located at the bottom of the form area.

Enter the four digit accession year of the cases to be reported. This field defaults to the current year, but this may be written over.

Choose the case class codes to include, or leave these fields blank to include them all.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and the report will be generated, as in the example below:

CPDMS - Mozilla Firefox  
 https://krcpdms.net/cpdms-5479/Reports/CaseCountsMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Case Frequency Report

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All**  
**Report Accession Year: 2013**  
**Report Sorted By: SiteCode**

<u>Site</u>	<u>Total Cases</u>	<u>Percent</u>
Breast, female & male	227	12.73%
Trachea,bronchus,lung-NSC	222	12.45%
Malignant melanoma	204	11.44%
Endometrium (corpus uteri)	99	5.55%
Rectum/Anus	88	4.94%
Prostate	75	4.21%
Other female genital organs	69	3.87%
Pancreas	69	3.87%
Colon	61	3.42%
Trachea,bronchus,lung-small	39	2.19%
Non-Hodgkin's Lymphomas	36	2.02%
Kidney	36	2.02%
Benign/borderline brain,cns	35	1.96%
Oropharynx	34	1.91%
Liver	34	1.91%
Cervix	33	1.85%
Ovary	30	1.68%
Thyroid	30	1.68%
Tongue	28	1.57%
Myeloid leukemia	20	1.10%

Save    Print    Cancel    Main

The report may be sorted by Site or by Total Cases (the default sort order).

**d. Incidence**

An Incidence report shows, for each site group, both the numbers of new cases accessioned in a specified year, and the number of deaths due to cancer in that year. To produce this report, select Incidence from the Case Counts submenu and the following screen appears:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpdms.net/cpdms-5479/Reports/CaseCounts.php?report\_id=CaseCountsIncidence". The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "Incidence Summary Report".

The main form contains the following elements:

- Accession year to report:** A text input field containing "2015".
- Case class codes to report:** A list of three checkboxes with corresponding descriptions:
  - All Analytic Select All Unselect All
  - 00 Initial dx here AND all tx elsewhere
  - 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
  - 11 Initial dx in staff phys. office AND part of first tx here
- Submit and Cancel buttons:** Two buttons located below the case class codes list.

Enter the four digit accession year of the cases to be reported. This field defaults to the current year, but may be written over.

Choose the case class codes to include, or leave these fields blank to include them all.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and the report will be displayed:

CPDMS - Mozilla Firefox  
 https://krcpdms.net/cpdms-5479/Reports/CaseCountsMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Incidence Summary Report

**TRAINING DATABASE : 000090201**  
**Case Classes Included: All**  
**Report Accession Year: 2013**  
**Report Sorted By: SiteCode**

Site	New Cases			Deaths		
	Male	Female	Other	Male	Female	Other
Lip	4 (0.49%)	1 (0.10%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Tongue	23 (2.81%)	5 (0.52%)	0 (0.00%)	2 (5.26%)	0 (0.00%)	0 (0.00%)
Salivary glands	3 (0.37%)	4 (0.41%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Gum & hard palate	8 (0.98%)	7 (0.73%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Floor of mouth	5 (0.61%)	2 (0.21%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Oropharynx	26 (3.17%)	8 (0.83%)	0 (0.00%)	1 (2.63%)	0 (0.00%)	0 (0.00%)
Nasopharynx	1 (0.12%)	2 (0.21%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Hypopharynx	3 (0.37%)	1 (0.10%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Other oral cavity	8 (0.98%)	2 (0.21%)	0 (0.00%)	1 (2.63%)	0 (0.00%)	0 (0.00%)
Esophagus	7 (0.85%)	5 (0.52%)	0 (0.00%)	1 (2.63%)	0 (0.00%)	0 (0.00%)
Stomach	20 (2.44%)	6 (0.62%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Small Intestine	3 (0.37%)	2 (0.21%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Colon	36 (4.40%)	25 (2.59%)	0 (0.00%)	0 (0.00%)	2 (8.33%)	0 (0.00%)
Rectum/Anus	56 (6.84%)	32 (3.32%)	0 (0.00%)	1 (2.63%)	0 (0.00%)	0 (0.00%)
Liver	23 (2.81%)	11 (1.14%)	0 (0.00%)	3 (7.89%)	1 (4.17%)	0 (0.00%)
Gallbladder	3 (0.37%)	6 (0.62%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Pancreas	42 (5.13%)	27 (2.80%)	0 (0.00%)	4 (10.53%)	0 (0.00%)	0 (0.00%)
Other digestive tract	3 (0.37%)	3 (0.31%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)
Nasal cavities, sinuses, ear	9 (1.10%)	2 (0.21%)	0 (0.00%)	0 (0.00%)	0 (0.00%)	0 (0.00%)

Save    Print    Cancel    Main

**e. Counts By Year**

This report gives a case count, by site group, for each year in a specified range. To create this report, select Counts by Year from the Case Counts submenu. See the screen below:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpdms.net/cpdms-5479/Reports/CaseCounts.php?report\_id=CaseCountsByYear". The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "Case Counts By Years".

The main form area contains the following elements:

- Accession years to report:** Two input fields containing "2010" and "2015" separated by "to".
- Case class codes to report:** A list of three items, each with a checkbox:
  - All Analytic Select All Unselect All
  - 00 Initial dx here AND all tx elsewhere
  - 10 Initial dx here or in staff phys. office AND part or all first tx here OR no tx/tx unkn
  - 11 Initial dx in staff phys. office AND part of first tx here
- Buttons:** "Submit" and "Cancel" buttons.

Enter the first and last accession years to be reported, or press ENTER to accept the default values.

Choose the case class codes to include, or leave these fields blank to include them all.

Users of multi-facility institutions will have the option to choose which facility's records to include in the report. See Appendix B for instructions.

Select "Submit" and the report will be displayed as shown here:

CPDMS - Mozilla Firefox  
 https://kcrpdms.net/cpdms-5479/Reports/CaseCountsMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      Case Counts By Years

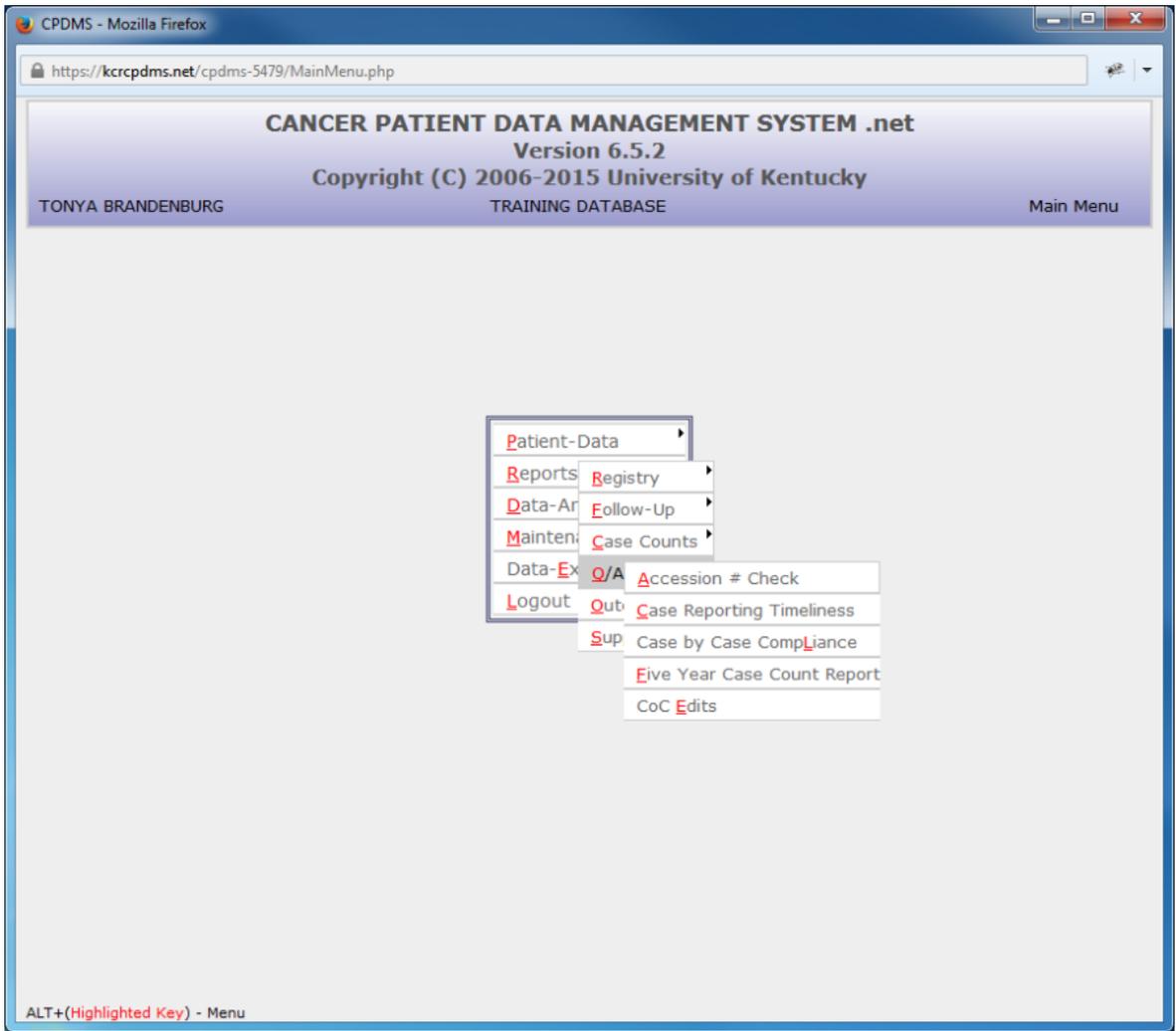
**TRAINING DATABASE : 000090201**  
**Case Classes Included: All Analytic 00 - 22**  
**Report Accession Years: 2008 to 2013**  
**Report Sorted By: SiteCode,AccYear**

Site	2008	2009	2010	2011	2012	2013
Lip	1	4	3	1	3	5
Tongue	24	29	33	32	35	28
Salivary glands	6	5	2	9	6	7
Gum & hard palate	7	11	4	7	6	15
Floor of mouth	2	6	6	7	9	7
Buccal mucosa	1	6	1	7	4	0
Oropharynx	44	25	45	39	29	34
Nasopharynx	5	9	0	2	4	3
Hypopharynx	8	12	3	3	11	4
Other oral cavity	1	1	2	6	1	10
Esophagus	18	22	19	13	12	12
Stomach	15	12	22	20	17	26
Small Intestine	5	6	6	4	2	4
Colon	45	60	55	48	63	61
Rectum/Anus	59	96	65	68	88	88
Liver	13	18	19	21	20	34
Gallbladder	2	8	8	3	7	9
Pancreas	54	56	58	70	57	69
Other digestive tract	8	8	7	5	7	6
Nasal cavities,sinuses,ear	3	5	4	5	12	11
.	--	--	--	--	--	--

Save    Print    Cancel    Main

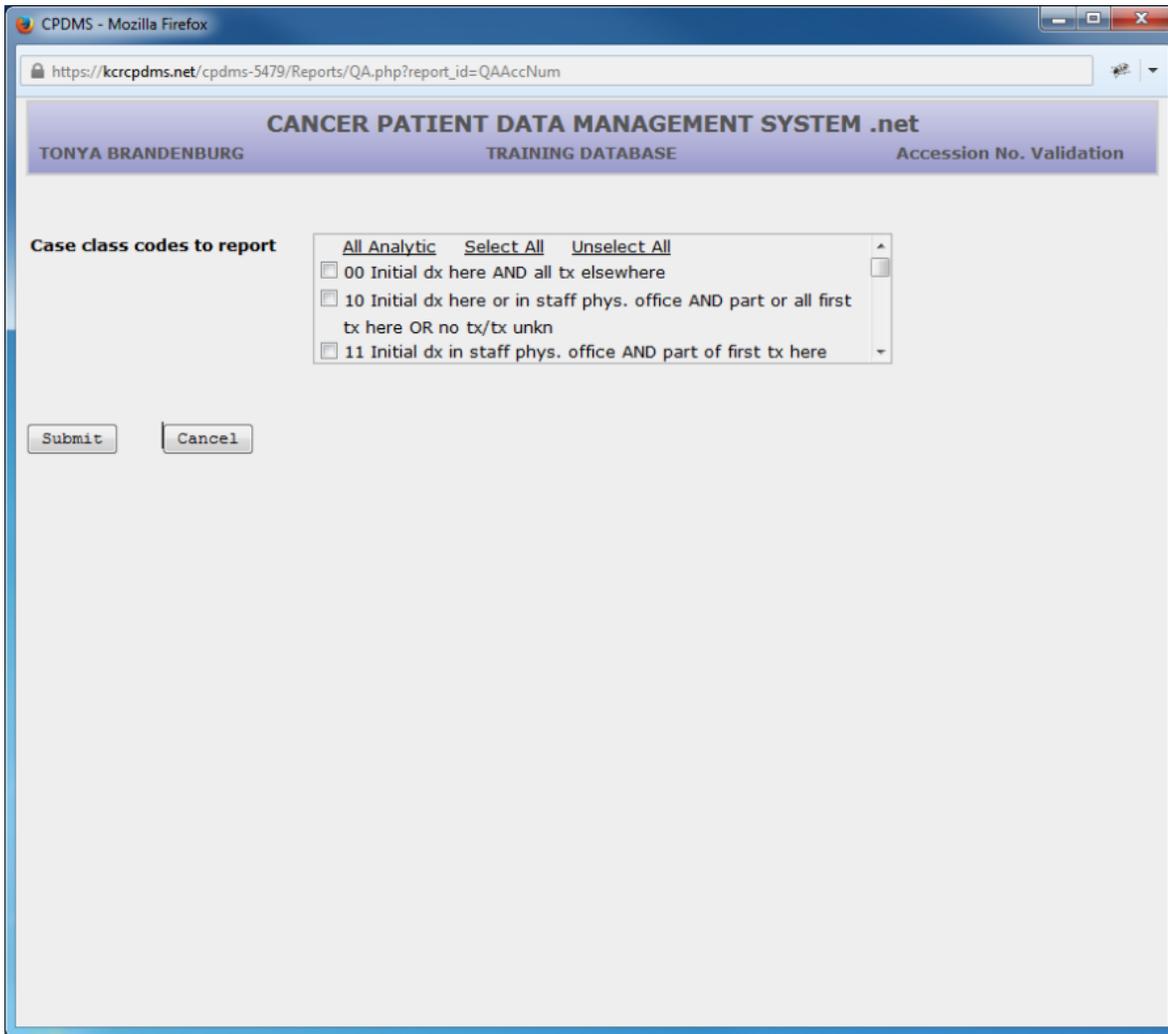
**4. Quality Assurance (Q/A)**

To produce a quality assurance report, select Q/A from the Reports submenu and the following list appears:



**a. Accession Number Check**

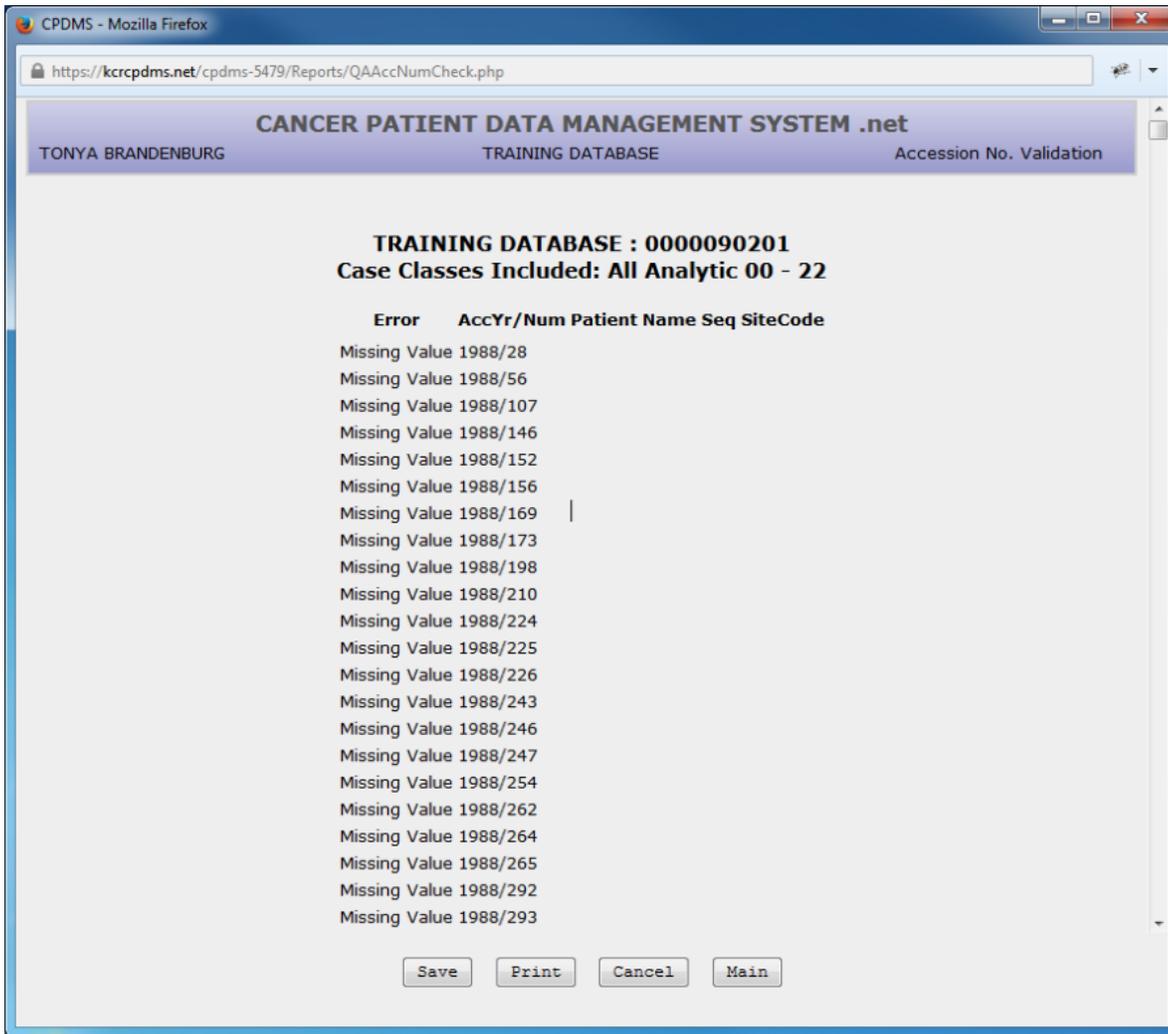
This Q/A report is used to ensure that all the accession numbers assigned for each accession year are sequential. To generate this report, select Accession Number Check from the Q/A reports submenu, and the following screen appears:



At Case Class Codes to Report, choose the classes of case codes to be reported (Choice Lists are provided), all analytic, or select all to report all of them.

Choose "Submit" to display the report.

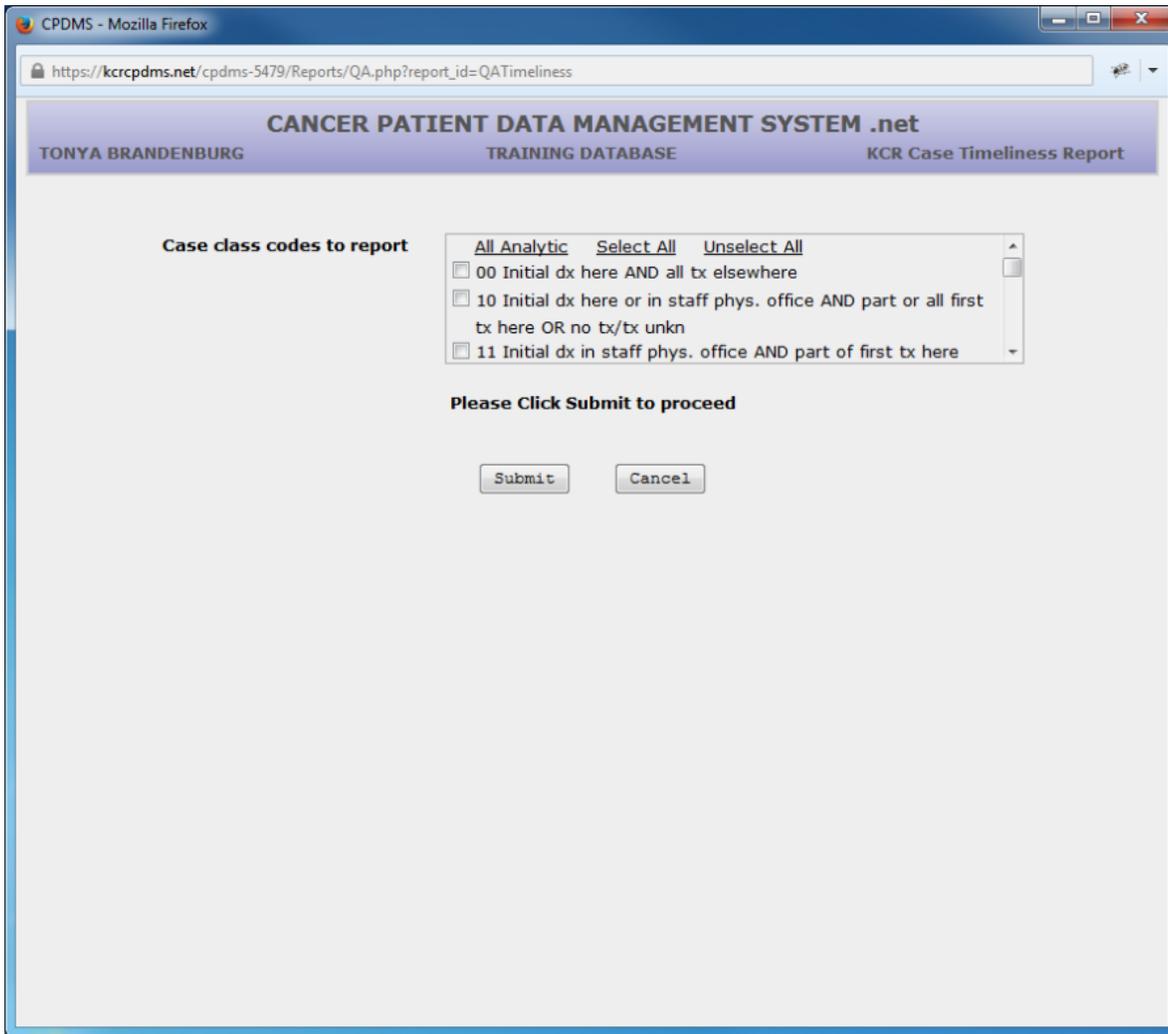
An example of the Accession Number Check is shown below:



#### b. Case Reporting Timeliness

This report displays the number of new cases entered into the registry within four months of date of first contact, within 4 to 6 months of date of first contact, and after 6 months from the date of first contact, ordered by accession year. It also displays a target percent complete for the current reporting year as well as the hospital's actual percent complete.

To create this report, select Case Reporting Timeliness from the Q/A submenu. The screen below will be displayed:



Users of multi-facility hospitals will be given the opportunity to select which hospitals to include. To generate the report, simply select "Submit."

The following report will be displayed on screen:

CPDMS - Mozilla Firefox  
 https://krcrpdms.net/cpdms-5499/Reports/QATimeliness.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
 TONYA BRANDENBURG      TRAINING DATABASE      KCR Case Timeliness Report

**Case Classes Included: All Analytic 00 - 22  
 Hospital ID: 90201: TRAINING DATABASE**

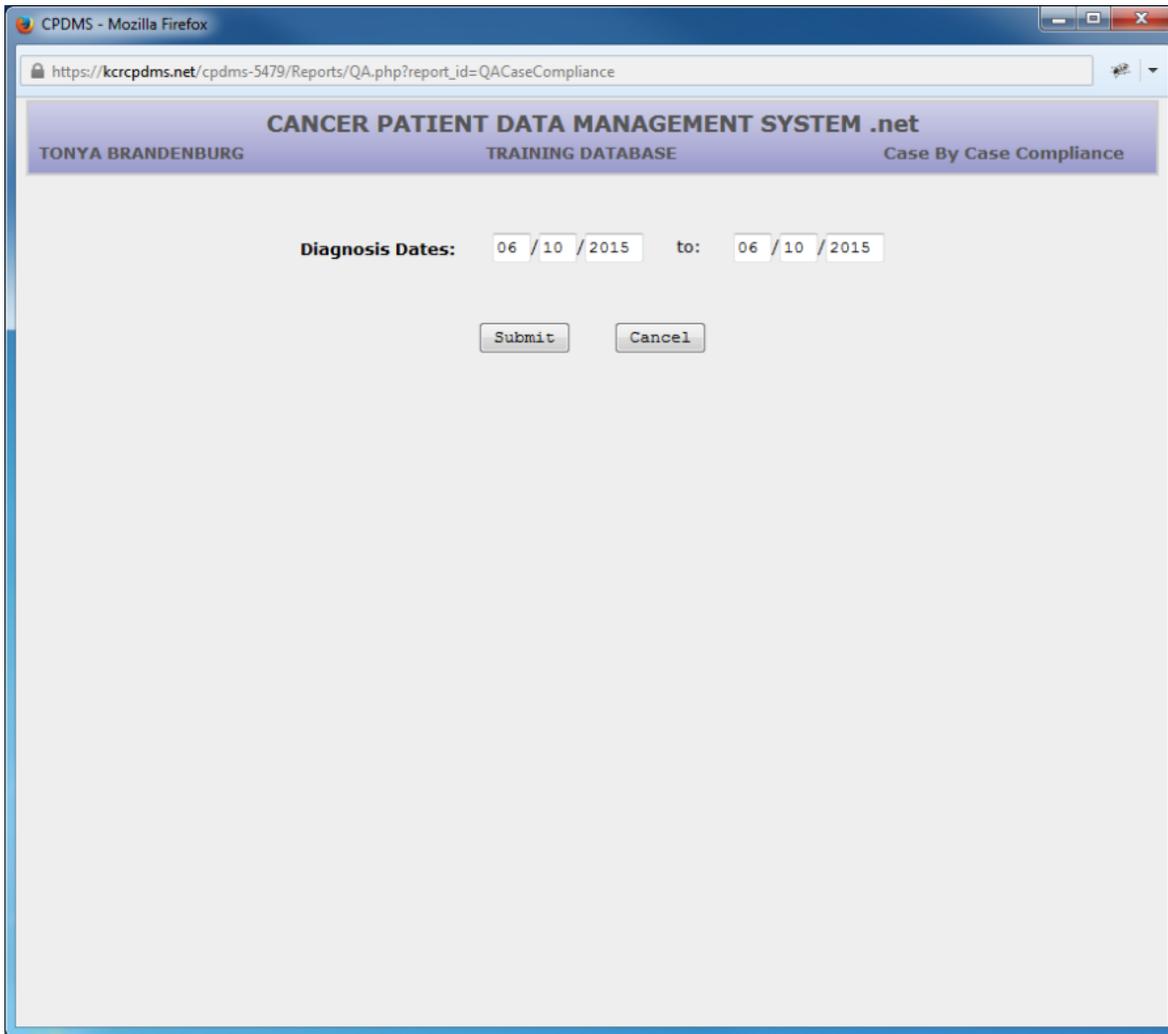
Acc Year	< 4 Months	4-6 Months	> 6 Months	Avg Months	Total
1988	(0.00%)	(0.00%)	345 (100.00%)	38.74	345
1989	0 (0.00%)	0 (0.00%)	363 (100.00%)	26.75	363
1990	0 (0.00%)	0 (0.00%)	379 (100.00%)	14.69	379
1991	27 (7.42%)	141 (38.74%)	196 (53.85%)	7.82	364
1992	5 (1.23%)	130 (32.02%)	271 (66.75%)	7.72	406
1993	185 (44.90%)	168 (40.78%)	59 (14.32%)	6.93	412
1994	332 (79.24%)	58 (13.84%)	29 (6.92%)	4.35	419
1995	193 (21.19%)	457 (50.16%)	261 (28.65%)	6.47	911
1996	32 (3.55%)	572 (63.49%)	297 (32.96%)	6.70	901
1997	30 (3.09%)	258 (26.57%)	683 (70.34%)	7.74	971
1998	93 (8.72%)	453 (42.46%)	521 (48.83%)	6.81	1067
1999	386 (39.51%)	364 (37.26%)	227 (23.23%)	5.68	977
2000	9 (0.85%)	111 (10.47%)	940 (88.68%)	9.54	1060
2001	4 (0.43%)	11 (1.17%)	922 (98.40%)	11.50	937
2002	123 (10.15%)	284 (23.43%)	805 (66.42%)	8.46	1212
2003	131 (11.69%)	375 (33.45%)	615 (54.86%)	7.50	1121
2004	33 (2.63%)	442 (35.22%)	780 (62.15%)	7.94	1255
2005	13 (0.88%)	188 (12.77%)	1271 (86.35%)	8.40	1472
2006	45 (3.12%)	507 (35.18%)	889 (61.69%)	7.39	1441
2007	40 (2.83%)	304 (21.50%)	1070 (75.67%)	8.47	1414
2008	81 (5.49%)	481 (32.61%)	913 (61.90%)	7.54	1475
2009	177 (10.59%)	1245 (74.51%)	249 (14.90%)	6.09	1671
2010	90 (5.70%)	1236 (78.23%)	254 (16.08%)	6.38	1580
2011	1118 (68.30%)	411 (25.11%)	108 (6.60%)	4.87	1637
2012	1230 (72.40%)	383 (22.54%)	86 (5.06%)	4.40	1699
2013	1444 (81.03%)	274 (15.38%)	64 (3.59%)	3.81	1782
2014	756 (81.64%)	133 (14.36%)	37 (4.00%)	3.38	926

Percent Complete (2014): 52.0%    Target Percentage (2014) 100.0%

Save    Print    Cancel    Main

**c. Case by Case Compliance**

To run this report, choose Case by Case Compliance from the Q/A reports submenu. The following screen will be displayed:



**d. Five Year Case Count**

This report lists the number of cases for each year over a five year period for a group of hospitals in a database, ordered by hospital ID. It is utilized mainly by the central registry, but is also helpful for multi-hospital user groups.

To run this report, choose Five Year Case Count Report from the Q/A reports submenu. The following screen will be displayed:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://kcrpdms.net/cpdms-5479/Reports/QA.php?report\_id=QACaseCounts". The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "Five Year Case Count Report".

The main form area contains the following fields and controls:

- Large or Small Institutions:** Radio buttons for "Large" (selected), "Small", and "Non Hospital Facility".
- Accession year to report:** A text input field containing "2015".
- Site Group Codes to report:** Five dropdown menus, all currently blank.
- Behavior Codes to report:** A dropdown menu, currently blank.
- Submit and Cancel buttons:** Two buttons located at the bottom of the form.

Counts may be reported for large hospitals only, small hospitals only, or non-hospital facilities (the third option is applicable only at the central registry).

The accession year to report defaults to the current year, but this may be overwritten with another date.

Up to five specific site groups may be reported (a Choice List is available), or leave these five fields blank to included all site groups.

The report may include only specified behavior codes (a Choice List is available), or leave this field blank to include all behavior codes.

Select "Submit" and the report will be displayed, as seen in the example below:

CPDMS - Mozilla Firefox

https://kcrpdms.net/cpdms-5479/Reports/QACaseCounts.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Five Year Case Count Report

**: 000090201**  
**Large Hospitals**  
**Report Accession Years: 2006 to 2010**  
**Site Groups Included: ALL**  
**Behavior Code Included: All**

Hospid	Hospital Name	2006	2007	2008	2009	2010
90201	TRAINING DATABASE	1457	1419	1477	1677	1586
<b>Total</b>		<b>1457</b>	<b>1419</b>	<b>1477</b>	<b>1677</b>	<b>1586</b>

Save    Print    Cancel    Main

**5.Outcomes**

Six Cancer Program Practice Profile Reports (CP3R) allow facilities to identify the percentage of breast, colon, and rectal cancer patients who have received therapy according to recommended ACoS guidelines. Please consult ACoS documentation for specific information regarding patient eligibility requirements and treatment recommendations. To generate these reports, from the Main Menu, select Reports, Outcomes, and CP3R.

CPDMS - Internet Explorer  
https://cpdms.net/cpdms-7316/MainMenu.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**  
Version 7.0.10  
Copyright (C) 2006-2017 University of Kentucky

TONYA BRANDENBURG      TRAINING DATABASE      Main Menu

- Patient-Data
- Reports
  - Registry
- Data-An
  - Follow-Up
- Mainten
  - Case Counts
- Data-Ex
  - Q/A
- Logout
  - Outcomes CP3R
  - Support Files

ALT+(Highlighted Key) - Menu

After selecting the desired CP3R report, the following screen appears:

The screenshot shows a web browser window titled "CPDMS - Mozilla Firefox" with the URL "https://cpdms.net/cpdms-5479/Reports/CP3R.php?report\_id=CP3RBreastXRT". The page header includes "CANCER PATIENT DATA MANAGEMENT SYSTEM .net", "TONYA BRANDENBURG", "TRAINING DATABASE", and "CP3R breast cases eligible for XRT after conserving surgery". The main content area contains the following text:

**To ensure that all eligible cases are identified,  
please perform the following before running this report:**

**Run NCDB Clinical Edits for the time frame being specified and resolve all warnings**

Use Diagnosis Year

**Diagnosis Dates:** 06 / 22 / 2014 to: 06 / 22 / 2015

Use Registry Accession Year

**Accession year to report** 2014

Submit Cancel

This screen is identical for each of the six reports. The user is advised to run NCDB clinical edits prior to generating the C3PR report (see the NCDB Call for Data section in Chapter Five for instructions on running clinical edits).

The user is prompted to choose a time frame for the cases which will appear in the report. Users may specify either a range of diagnosis dates (the default option), or a particular registry accession year. Once the time frame has been entered, click "Submit" to generate the report.

The CP3R report for colon cancer cases eligible for chemotherapy is shown below. The report lists all colon cancer patients in the database who meet the ACoS parameters for being recommended to receive chemotherapy following surgical treatment. The report lists the SSN, ACoS patient accession number, diagnosis date, chemotherapy start date, the number of days elapsed from diagnosis to start of treatment, the type of chemotherapy or reason no chemotherapy, the pTMN stage group, and the initials of the registrar who abstracted the case. The report may be sorted in ascending or descending order by any field except pTMN stage group.

CP3R\_Colon\_Chemo.xlsx - Excel

CP3R Colon cases eligible for Chemo - TRAINING DATABASE (0000090201) - Diagnosis Dates from : 01/01/2016 to 12/31/2016 - Report Created On: 08/29/2017 10:16 AM

SSN	SeqNo	AccYear/No	Abstracted By	Diag Date	Surgeon	Medical Oncologist	Radiation Oncologist	Nodes Positive	pTNM Stage Group	NAACCR Therapy: RX Sum--N Chemo [1390]
000-00-6343	1	2016/18	XX	01/13/2016	SMITH BANKS, LORA	GRAY, STEPHANIE	MILLER, LESLIE	7	3C	03-Chemotherapy, multiple agents
000-00-6366	1	2016/42	XX	02/23/2016	SMITH BANKS, LORA	GRAY, STEPHANIE	MILLER, LESLIE	5	3B	87-Chemotherapy was not administered; it was recommended by the patient's physician, but this treatment was refused by the patient, the patient's family member, or the patient's guardian. The refusal was noted in the patient record.
000-00-6369	1	2016/45	XX	02/25/2016	SMITH BANKS, LORA	GRAY, STEPHANIE	MILLER, LESLIE	2	3B	03-Chemotherapy, multiple agents
000-00-6394	1	2016/74	XX	03/25/2016	SMITH BANKS, LORA	GRAY, STEPHANIE	MILLER, LESLIE	3	3B	03-Chemotherapy, multiple agents

The CP3R reports for breast cancer and rectal cancer are similar, with the field for chemotherapy being replaced by hormone therapy, radiation therapy, or number of lymph nodes removed, as applicable. At this point, the user may save or print the report, or return to the report parameters or main menu.

## 6. Support Files

Each of the support files acts as a Choice List to validate values entered for specific data items in the patient database. The support files and the items they validate are:

Physician Directory—Managing physician, primary surgeon, medical oncologist, radiation oncologist, primary follow-up physician, and follow-up physicians two through five.

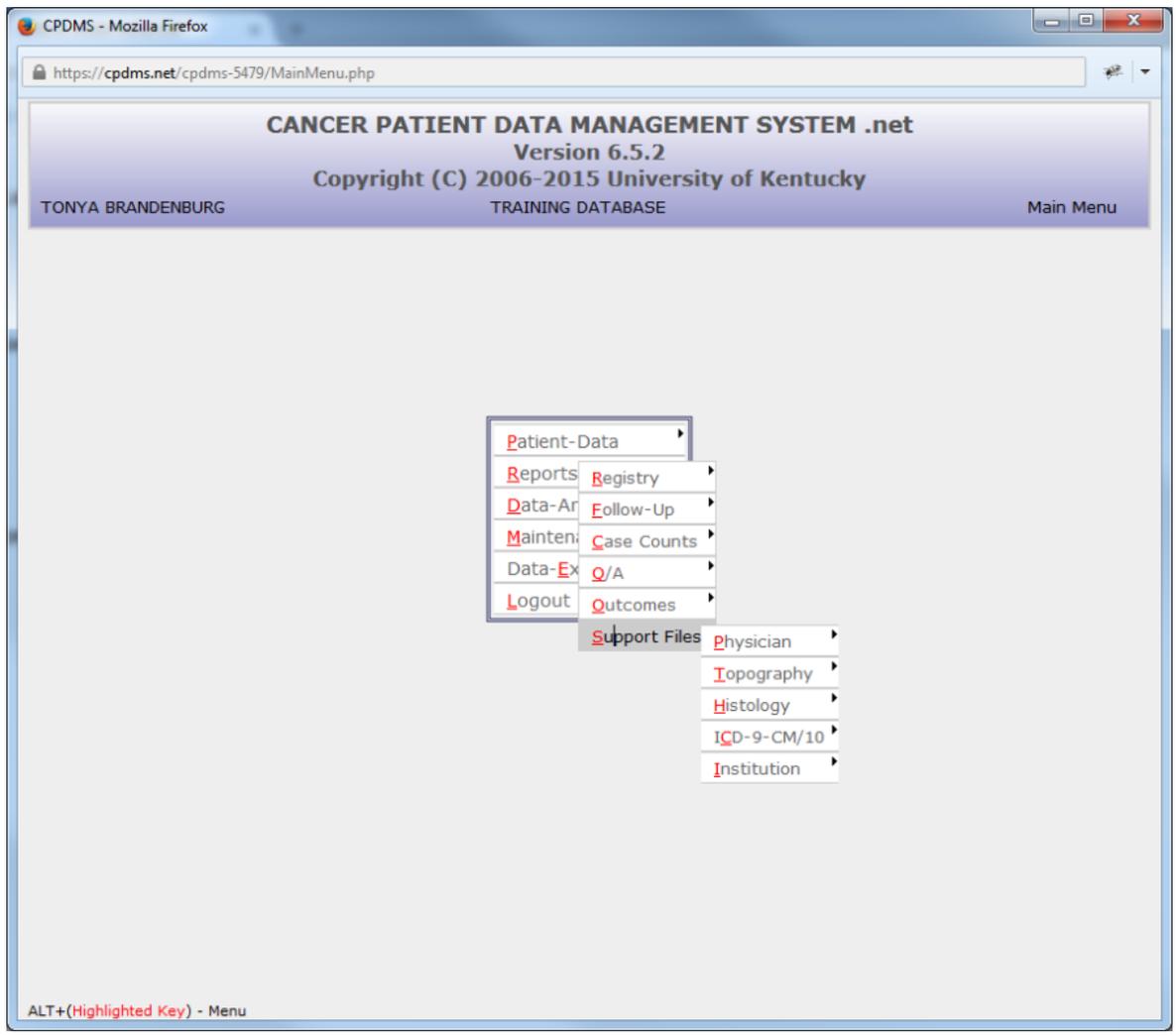
ICD-O Topography—Topography ICD-O Histology—Histology

ICD-9-CM and ICD-10—Cause of death, ACoS Comorbidities

Institution—Institution referred to, institution referred from, following registry, and therapy facility

A screen listing or a printed copy of any of the support files may be generated using this option of the Reports submenu.

Within the Support Files submenu, select the desired file. (See below.)



Next a screen appears prompting the choice of the beginning and ending values for the entries to be included on the report (see example below, using the Topography List).

Follow-Up Master Control List - Mozilla Firefox

https://cpdms.net/cpdms-5479/Reports/SupportFiles.php?report\_id=SupportFilesTopoCode

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Topography List

**Show All Topography:**     Yes     No

**Ed    Code**

**Start List At:**    1   

**Stop List At:**    F    Z99.9   

The entire list may be displayed by changing Show All Topography to "Yes." After the selection has been made, choose "Submit" to run the report.

Below is an example of the Topography List, sorted by Edition and Topography Code.

CPDMS - Mozilla Firefox

https://cpdms.net/cpdms-5479/Reports/SupportFilesMaster.php

**CANCER PATIENT DATA MANAGEMENT SYSTEM .net**

TONYA BRANDENBURG      TRAINING DATABASE      Topography List

**TRAINING DATABASE : 000090201**  
**Case Classes Included:**  
**Report Sorted By: Edition,TopographyCode**

<u>Edition</u>	<u>Topography Code</u>	<u>Description</u>
1st Edition	140.0	UPPER LIP, NOS
1st Edition	140.1	LOWER LIP, NOS
1st Edition	140.3	MUCOSA OF UPPER LIP
1st Edition	140.4	MUCOSA OF LOWER LIP
1st Edition	140.5	MUCOSA OF LIP, UNSPECIFIED
1st Edition	140.6	COMMISSURE OF LIP
1st Edition	140.8	OVERLAPING SITES OF LIP
1st Edition	140.9	LIP, NOS
1st Edition	141.0	BASE OF TONGUE, NOS
1st Edition	141.1	DORSAL SURFACE OF TONGUE, NOS
1st Edition	141.2	TIP / BORDER OF TONGUE
1st Edition	141.3	VENTRAL SURFACE OF TONGUE, NOS
1st Edition	141.4	ANTERIOR 2/3 OF TONGUE, NOS
1st Edition	141.5	JUNCTIONAL TONGUE
1st Edition	141.6	LINGUAL TONSIL
1st Edition	141.8	OVERLAP. SITES
1st Edition	141.9	TONGUE, NOS
1st Edition	142.0	PAROTID GLAND
1st Edition	142.1	SUBMANDIBULAR GLAND
1st Edition	142.2	SUBLINGUAL GLAND
1st Edition	142.8	OVERLAP. SITES

Save    Print    Cancel    Main

The order of a list may be changed by clicking on the fields in **blue**. In the above example, this list may be re-ordered by clicking on Edition, Topography Code, or Description. As with any report, users have the options of returning to the report criteria, going to the Main Menu, saving the report, or printing.